

**AGENDA
Tompkins County Board of Health
Rice Conference Room
Tuesday, December 2, 2014
12:00 Noon**

12:00 I. Call to Order

12:01 II. Privilege of the Floor – Anyone may address the Board of Health (max. 3 mins.)

12:04 III. Approval of October 28, 2014 Minutes (2 mins.)

12:06 IV. Financial Summary (9 mins.)

12:15 V. Reports (15 mins.)

Administration

Children with Special Care Needs

Medical Director's Report

County Attorney's Report

Division for Community Health

Environmental Health

12:30 VI. New Business

12:30 ***Administration (10 mins.)***

1. Establish Board of Health Nominating Committee (5 mins.)
2. Authorization to move forward with Electronic Health Record System (5 mins.)

12:40 ***Environmental Health (5 mins.)***

Enforcement Action:

1. Resolution #14.1.30 – Bradford Apartments, T-Dryden, Violations of Subpart 5-1 of the New York State Sanitary Code and Board of Health Orders Dated August 26, 2014 (Water) (5 mins.)

12:45 ***Adjournment***

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**Tompkins County Board of Health
October 28, 2014
12:00 Noon
Rice Conference Room**

Present: Will Burbank; Edward Koppel, MD; James Macmillan, MD, President; Michael McLaughlin, Jr.; Susan Merkel; and Janet Morgan, PhD

Staff: Sigrid Connors, Director of Patient Services; Brenda Grinnell Crosby, Public Health Administrator; Steven Kern, Senior Public Health Sanitarian; William Klepack, MD, Medical Director; Frank Kruppa, Public Health Director; Jonathan Wood, County Attorney; and Shelley Comisi, Keyboard Specialist

Excused: Brooke Greenhouse; Sylvia Allinger, Director of CSCN; and Liz Cameron, Director of Environmental Health

Guests: Jennifer Foster, Manager of Comfort Inn; Heather VanHousen, Resident at 22 Station Road; and Cindy Schulte, Public Health Sanitarian

Privilege of the Floor: Jennifer Foster; and Heather VanHousen

Dr. Macmillan called the regular meeting of the Board of Health to order at 12:00 p.m.

Privilege of the Floor: Jennifer Foster, Manager of the Comfort Inn, addressed the re-inspection of their food service operation. During the re-inspection, a violation was recorded for not having a metal stem-type thermometer. Prior to that inspection, steps had been taken to correct problems. They had purchased a food thermometer and were taking temperatures every hour while serving breakfast. She apologized that a staff member chose not to follow instructions and reported he is no longer with the organization.

Heather VanHousen appeared on behalf of herself and Michael McEver, owner of the property at 22 Station Road in Spencer. She referred to a letter they sent to the Health Department explaining the situation and their plan to replace the sewage system with tax money. As required, the liming and fencing were done right away and they are pumping the septic tank every other week. Unable to find alternative housing, she is worried the family could end up in a shelter if required to move out. They understand the concerns, but do not have the money right now. She requested more time to correct the problem.

Approval of September 23, 2014 Minutes: Mr. McLaughlin moved to approve the minutes of the September 23, 2014 meeting as written; seconded by Dr. Koppel. The minutes carried with Mr. Burbank and Dr. Morgan abstaining.

Financial Summary: Ms. Grinnell Crosby referred to the September financial summary. Most accounts have remained the same with the exception of the Preschool Special Education program. Bills totaling approximately \$407,000 were processed for the Ithaca City School District that was related to the New York State Education Department not

DRAFT

posting rate adjustments. The revenues received for that program are based on Medicaid and State Education reimbursement.

Ms. Connors added the contract with Visiting Nurse Service of Ithaca and Tompkins County (VNS) has been completed. With billing for the Medicaid Obstetrical and Maternal Services (MOMS) program now handled through VNS, there should be revenue dating back to July 1, 2014 coming in and continuing through the end of the year.

Administration Report: Mr. Kruppa reserved his time for the Ebola virus discussion near the end of the meeting. When asked about the reference to DOER in his written report, he replied the acronym stands for the Department of Emergency Response. Ms. Grinnell Crosby mentioned an updated list of acronyms will be sent to members.

Medical Director's Report: Dr. Klepack stated he would contribute to the Ebola virus discussion later in the meeting.

Division for Community Health Report: Ms. Connors reported the Health Department has administered its supply of flu vaccine which included vaccinating the following groups: the Ithaca Fire Department, volunteer fire departments, other EMS personnel, and senior housing residents. Pharmacies are still offering flu vaccinations to the public.

Dr. Klepack reported on the availability of certain types of flu vaccine. Most of the pharmacies have supplies of the 3-valent type. Private practices who ordered the 4-valent type have not received their orders. There is not a shortage. The problem is the difficulty in culturing the virus in the fourth component. He heard quantities of the 4-valent vaccine should be shipped at the end of the month. Flu mist continues to be available.

With several types of vaccine, Mr. Burbank wondered whether there was any recommendation for a particular type. Dr. Klepack replied the emphasis is on getting vaccinated. There is not much information to argue one way or another about the various modalities of flu vaccine.

Dr. Koppel inquired about access to free vaccine in the community. Mr. Kruppa responded the Health Department provides vaccinations on a sliding fee scale. Ms. Connors mentioned the Vaccines for Children Program is also available for eligible clients.

Questions regarding the *2014 Communicable Disease Report*:

- Dr. Macmillan asked if the 20 reported cases of gonorrhea could be a typographical error as it is a sudden increase from the previous months. Ms. Connors will verify the number.
- Following-up on Dr. Koppel's question from the previous Board meeting, Ms. Connors stated the basis for reporting *rabies exposure* statistics was revised to count the number of *clients* receiving rabies shots rather than the number of rabies *shots* administered.

Children with Special Care Needs Report: Ms. Allinger was not present for the meeting.

County Attorney's Report: Mr. Wood stated he had nothing to report.

Environmental Health Report: Representing Ms. Cameron at the meeting, Mr. Kern referred to the EH report. He thanked Mr. Burbank for his diligent reading that resulted in a correction to the critical violations section. In the original report, three food service establishments were reported to be cold holding food **above** 45°F; however, it should have read "at or **below** 45°F during cold holding." The report will be corrected on the website.

Resolution #14.20.14 – Michael McEver, 22 Station Road, T-Danby, Revise Resolution Extending Sewage System Replacement (Sewage): Mr. Kern summarized the resolution adopted in August required the owner to replace of the sewage system at 22 Station Road by October 3rd. Upon receiving a letter from the residents, the resolution was revised. It requires the residents to submit available contact information for the co-owner of record by November 15th; replace the sewage system or vacate the premises by December 2nd; and continue to fence the area, apply lime, and pump the septic tank.

As Public Health Director, Mr. Kruppa shared his perspective and discussed the guidance he has given staff members. In researching the situation at this property, staff determined there have been complaints from neighbors going back several years related to the discharge. Furthermore, no permit for the original installation was found. It is an old fashioned septic tank with a single straight pipe that routes to the edge of the property where waste is discharged. This situation has gone on for several years and needs to be resolved. The Board is asked to set a definitive date of December 2nd for residents to either fix the system or vacate the property. If they do not comply, then the next step in the process would be to move forward with an administrative hearing allowing both sides to present their cases. The administrative judge would make recommendations to the Board on how to proceed. With the results from the administrative hearing, the Board could amend or modify those recommendations including a timeframe for compliance. At the earliest, the Board would be considering this matter at the January 27, 2015 meeting.

During the ensuing discussion, Board members were informed Mr. McEver has owned the property since 2006. The neighbors and Health Department staff have been dealing with this situation since 2008. Mr. McEver has applied for financial aid and does qualify, but due to divorce proceedings he cannot attain the assistance. He co-owns the property with his soon-to-be former wife; however, she is not participating.

Cindy Schulte, Public Health Sanitarian who has been working on this issue, explained the neighbors are frustrated. Although the residents living in the area are on a public water system, the surface discharge is a health hazard.

Mr. Kruppa believes the timeline is reasonable, yet compassionate, in seeking a resolution to the problem early next year, but also enabling the residents to use their tax returns.

Mr. McLaughlin moved to approve the resolution as written; seconded by Dr. Koppel; and carried unanimously.

Mr. Kruppa outlined the process and timeline to Ms. VanHousen. He emphasized the residents will be notified every step of the way and encouraged them to participate when an administrative hearing is scheduled. Mr. Wood added they may have a lawyer represent them, but there is no appointment of lawyers and no aid.

New York State Department of Health Article 28 Diagnostic & Treatment Center Survey Results: Ms. Connors reported New York State Department of Health (NYSDOH) normally conducts an onsite inspection of the Health Department clinic every three years. On October 2nd, four surveyors reviewed policies, client records, personnel records, the quality assurance process, and job descriptions. She announced the good news that the State found the clinic deficiency free which is very rare. Dr. Macmillan offered congratulations on behalf of the Board.

Approval for revisions to the *Advanced Directives Policy*: Dr. Morgan moved to approve the revisions to the policy as written; seconded by Dr. Macmillan.

Ms. Connors noted staff worked closely with Dr. Klepack on the edits to match the current regulations that came out in March regarding the Family Health Care Decisions Act. Detailed information was added to the MOLST (Medical Orders for Life-Sustaining Treatment) form. Staff can ask the initial questions and refer clients who need additional help.

After Dr. Morgan mentioned the language used in the definition of an *adult* on page one was confusing, there was a brief discussion in which Ms. Connors described the reasoning behind the wording. *Pregnant* was added because the MOMS program serves young women who may be under the age of 18. They are provided information about consent laws that allows them to consent to care and consent to treatment. Pregnancy itself is a condition that enables them to have rights to consent. When Ms. Connors asked if she should she change the verbiage, Dr. Morgan responded it was fine to leave it as written.

The vote to approve the revisions to the *Advanced Directives Policy*, as written, was unanimous.

Approval for new policy – *Credentialing for Licensed Health Care Providers*: Ms. Connors presented the new policy addressing licensed staff working in the clinics: registered nurses, Medical Director and any contract licensed individual which at present is the Tuberculosis Consultant, Dr. MacQueen. These standards are required by NYSDOH.

Dr. Macmillan moved to approve the policy, *Credentialing for Licensed Health Care Providers*, as written; seconded by Ms. Merkel; and carried unanimously.

Follow-up report to earlier discussion item:

- Ms. Connors verified there were 20 cases of gonorrhea reported in September. NYSDOH assists with partner notification which is helpful as case investigations cross county lines.

Resolution #14.40.22 – Clark’s Shur Fine, V-Dryden, Violation of Article 13-F of the New York State Public Health Law (ATUPA): Mr. Kern summarized the business establishment violated the Adolescent Tobacco Use Prevention Act by selling cigarettes to minors. The request is for a penalty of \$450 with a \$50 state mandatory surcharge.

Mr. Burbank moved to accept the resolution as written; seconded by Dr. Morgan; and carried unanimously.

Resolution #14.14.25 – Country Inn and Suites, T-Ithaca, Violation of Subparts 7-1 and 14-1 of the New York State Sanitary Code (Food): Mr. Kern reported Country Inn and Suites had repeat violations of inadequate refrigeration. The resolution requires the temporary residence to provide adequate refrigeration; provide proof of repair or replacement of existing refrigeration equipment; establish and maintain temperature monitoring logs; and pay a penalty of \$400. A receipt and certification for replacement of the inadequate refrigeration was received on October 16, 2014.

Mr. McLaughlin moved to accept the resolution as written; seconded by Dr. Macmillan; and carried unanimously.

Resolution #14.10.26 – State Diner, C-Ithaca, Violation of Subpart 14-1 of the New York State Sanitary Code (Food): Mr. Kern stated the State Diner had repeat violations of inadequate refrigeration. They were ordered to provide adequate refrigeration; provide proof of repair of existing cooler; and pay a penalty of \$400. A copy of the bill for repair of the existing cooler was received on October 8, 2014.

Dr. Morgan moved to accept the resolution as written; seconded by Ms. Merkel; and carried unanimously.

Resolution #14.14.27 – Comfort Inn, C-Ithaca, Violation of Subpart 14-1 of the New York State Sanitary Code and Board of Health Orders Adopted June 24, 2014 (Food): Mr. Kern reviewed the BOH Orders adopted in June whereby the Comfort Inn was ordered to comply with all requirements of temporary residence food service codes and pay a penalty of \$500. In August and September, they had repeat violations for not having appropriate, accurate food thermometers which was a violation of those BOH Orders. In the resolution, they are required to provide an accurate, metal-stem type thermometer on-site to monitor cold holding and cooking temperatures and pay a penalty of \$1000. As Ms. Foster stated earlier in the meeting, they did purchase a thermometer after the initial violation. Unfortunately, it was a roasting thermometer that only measured hot holding temperatures, not a probe thermometer that handles both hot and cold temperatures.

Dr. Morgan moved to accept the resolution as written; seconded by Ms. Merkel.

From reading the history, Ms. Merkel thought it looked like they started serving food without a permit, continued to serve food after being notified they were in violation of the food codes, and finally submitted the required plan several months later. Mr. Kern said a change in interpretation and guidance from NYSDOH caused Environmental Health staff to inspect temporary residences to see the types of food being served. In the past, they were serving prepared foods, but several were serving regular breakfasts. They were given an option to either stop serving that kind of breakfast or comply with the codes.

Dr. Morgan noted the Comfort Inn was initially fined for not having a permit to serve food. She was interested in knowing why the fine doubled for not having a thermometer which is a different issue. Mr. Kern replied the establishment was ordered to comply with the requirements of the New York State Sanitary Code being inserted in every enforcement action. That meant they needed to purchase an appropriate food thermometer.

The vote on the resolution, as written, carried unanimously.

Reappointment of Janet Morgan, PhD, RN, to the Tompkins County Board of Health: Mr. Kruppa announced Dr. Morgan's term expires at the end of the year, but she has expressed interest in continuing for another term. If the Board is inclined, a motion is needed to move the recommendation forward to the Legislature.

Mr. Burbank moved to recommend Dr. Morgan for reappointment to the Tompkins County Board of Health; seconded by Dr. Macmillan. The vote: Aye – 5; Abstention – 1 (Dr. Morgan); motion carried.

Regarding the physician member vacancy, Mr. Kruppa will be contacting the two individuals who are interested in the position.

Discussion – Ebola Planning Update: For the last 3½ weeks, Mr. Kruppa reported staff members have spent an inordinate amount of time discussing and preparing a response to a potential Ebola case. It has been a large scale effort involving many staff members.

Initially staff reviewed the information surrounding Thomas Eric Duncan's arrival at the hospital in Texas. Mr. Duncan showed up for care, but was sent home. He became very ill, came back to the hospital, and passed away. In the conduct of his care, two of the nurses who were serving him also contracted Ebola, but are recovering. Infection control is extremely difficult in these types of situations when staff members are wearing personal protective equipment (PPE), but are not used to wearing it. Centers for Disease Control and Prevention (CDC) guidance is now full body coverage.

Locally, the Health Department has been focused on working with community partners: Cayuga Medical Center, the three colleges/universities, Bangs Ambulance, DOER, and Ithaca Fire Department. There have been weekly meetings to discuss plans/activities at the different organizations.

In the midst of planning, Commissioner's orders from NYSDOH were received. Essentially it ramped up the preparedness that the State is expecting from all healthcare organizations; hospitals being primary. Organizations must put in place procedures and protocols for dealing with potential patients, evaluate infection control procedures, determine the appropriate PPE for the particular medical setting, and train/drill staff regarding the PPE. The orders covered diagnostic and treatments centers, hospitals, and ambulances. As a diagnostic and treatment center, the Health Department is required to comply with the orders as if a sick patient came into the building seeking care. Staff members worked on internal procedures to respond and Ms. Connors has put the finishing touches on a transport protocol to the hospital.

To meet the community's need for information, a round table for local print and radio media was presented by the Health Department, CMC, and Gannett. Each organization briefed the media on the steps that have been taken and then welcomed their questions.

There is ongoing planning by organizations as they look at their needs for PPE and the training they require. Groups around the country are buying up PPE which presents a challenge for training when there is a limited supply. In meetings with EMS leadership, there have been discussions about what they need.

Last night, another set of Commissioner's orders was received. The Governors of New York and New Jersey have decided to quarantine everyone coming from three specific West African countries. The Commissioner issued an order that puts that into

DRAFT

effect for New York. Most of the responsibility lies with personnel at JFK International Airport; however, people may continue to travel upstate. The receiving county would have to initiate quarantine on those individuals until the end of their 21 days. The good news is the screening at the airports will hopefully identify those people traveling from West Africa and there will be no surprises.

Every day staff members are reviewing the new guidance. It has been a significant task, but it is an emerging public health issue that warrants attention.

Referring to the diagnostic and treatment centers covered in the Commissioner's orders, Ms. Connors named the four centers in Tompkins County: the Health Department, Planned Parenthood, the Dialysis Center and Franziska Racker Centers. To comply with the orders, staff members have worked on finalizing protocols for reception/risk assessment to be shared with partner groups; posting appropriate signage in nine different languages; and obtaining the appropriate PPE for non-hospital settings.





























Highlights from the Ebola update discussion:

- The State has a number for the public to call with questions about the Ebola virus: 1-800-861-2280 which is posted on the Health Department website.
- There are six conditions for quarantine posted in the Commissioner's orders. Two of them are for New York City only. Of the remaining four, one is direct quarantine and the other three are voluntary with the option of quarantining the individual if the situation warranted. A health care provider using proper PPE in West Africa would be quarantined.
- The Health Department is considered a diagnostic and treatment center which falls under Article 28 law. NYSDOH has authority over Article 28; therefore, must comply with the Commissioner's orders.
- CDC research shows someone who is non symptomatic is not contagious.
- There is specific CDC guidance for EMS and 9-1-1- response that talks about PPE and how to clean the rigs. The County is training the trainers to go back and train EMS personnel in their units.
- There is a protocol in place for rapid transit and Ebola testing through NYSDOH Wadsworth Center.
- Emory University Hospital, University of Nebraska Medical Center, and Greater New York Hospital Association have each put out informational videos that can be viewed and shared.
- Cornell Environmental Health and Safety are available for training people in the community.

As the discussion came to a close, Mr. McLaughlin expressed his concern about educating the public without creating a panic, especially with the start of flu season. Mr. Kruppa stressed the triage piece of travel history is vital. With that history, there is a different response. As time progresses, there will be more information that will be shared with local media for dissemination. If anyone hears of concerns from any segment of the population, contact the Health Department so staff may reach out to them.

Adjournment: At 1:40 p.m. Dr. Macmillan adjourned the meeting.

Dashboard Display thru October 2014

	Expenditures	Revenues
Health Department		
Mandates		
Non-Mandates		
Preschool Special Education		
Plng. & Coord. (Health)		
Women, Infants & Children		
Occupational Hlth. & Sfty.		
Medical Examiner		
Vital Records		
Division For Community Health		
Medical Examiner Program		
Plng. & Coord. Of C.S.N.		
Phys.Handic.Chil.Treatmnt		
Early Intervention (0-3)		
Environmental Health		
Public Health State Aid		

LAST REFRESH: November 04, 2014

EXPENDITURES

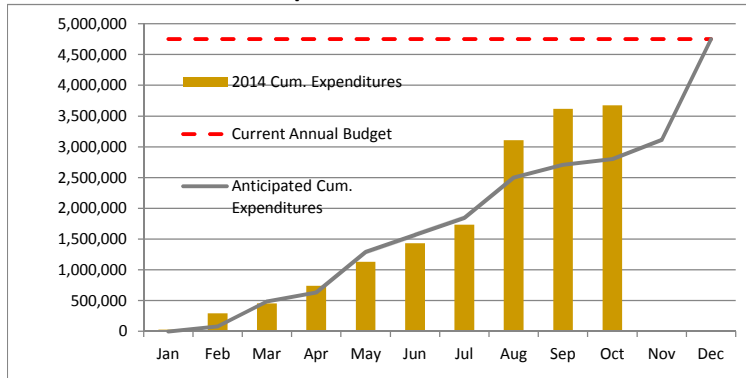
Cumulative to date compared to budget (over budget by more than 10% = Red, between 90% and 110% of budget = Yellow, below 90% of budget = Green)

REVENUES

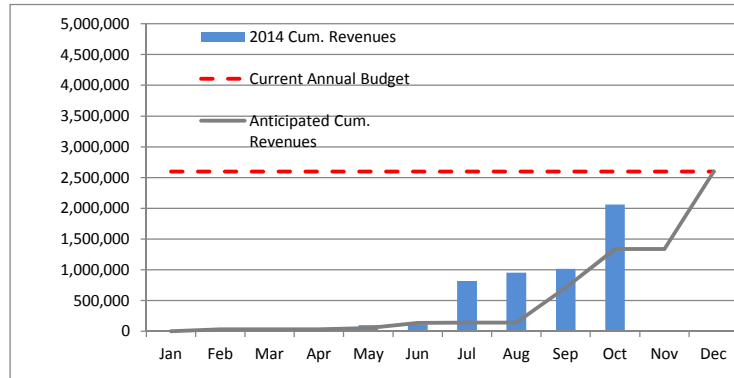
Cumulative to date compared to budget (over = Green, above 90% of budget = Yellow, below 90% of budget = Red)

Health Dept - Preschool Special Education (2690)

Cumulative Expenditures thru October 2014



Cumulative Revenues thru October 2014



Data Lapse:
30 days

Appropriations

- ☐ Cumulative to date compared to budget
- ☐ Current month compared to budget
- ☐ Current cumulative compared to last year
- ☐ Consider review of adopted budget amount

Revenues

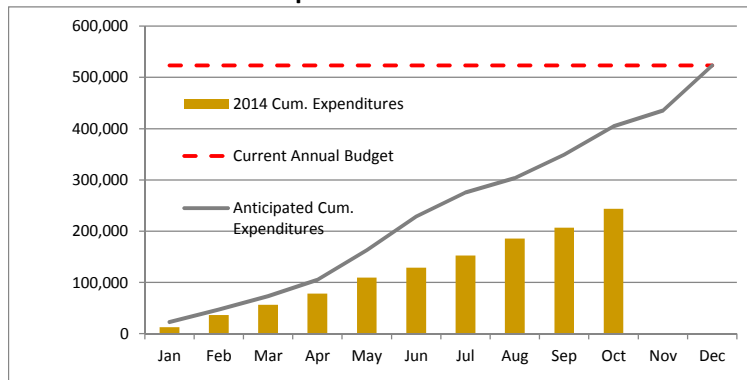
- ☐ Cumulative to date compared to budget
- ☐ Current month compared to budget
- ☐ Current cumulative compared to last year
- ☐ Consider review of adopted budget amount

The "Anticipated Cum." line in each graph is derived by calculating the ratio of the average of the prior two years actuals for any given month to the total average actual for those two years and then applying that ratio to the current year's budget.

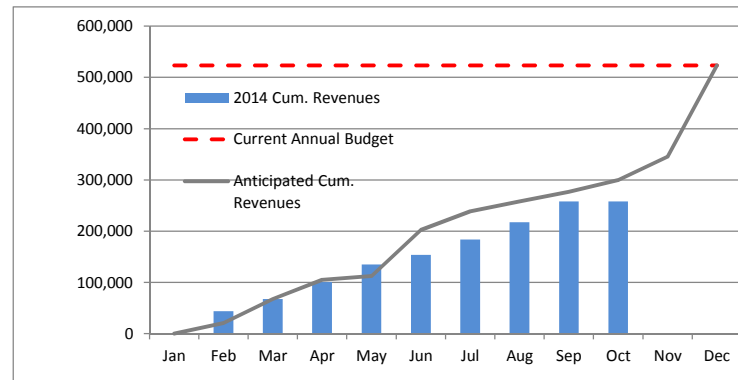
Notes: Expenditures are reflected "red" due to the processing of Ithaca City School District rate adjustments going back to 2011/12 and 2012/13. The delay in processing was caused by NYSED not posting rate adjustments.

Health Dept - Women, Infants & Children (4012)

Cumulative Expenditures thru October 2014



Cumulative Revenues thru October 2014



Data Lapse:
30 days

Appropriations

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- ☒ Current month compared to budget
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Revenues

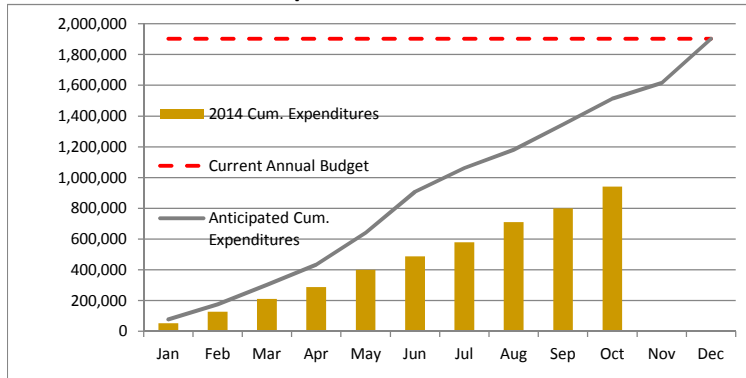
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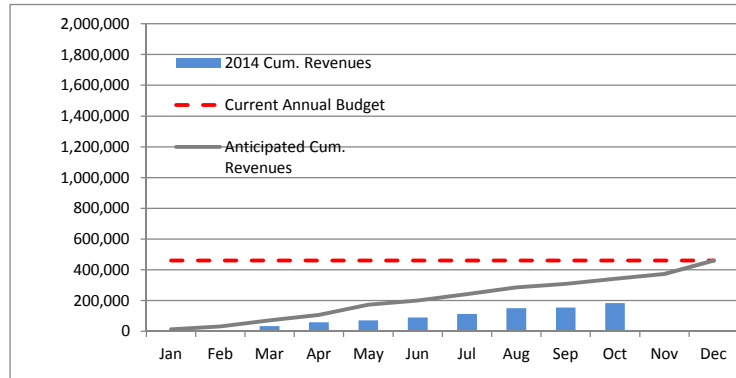
Decreased revenues are likely a result of the fringe reduction that was made by the County for 2013 that was applied in a 2014 claim. Final claims for the grant fiscal year are processed in November and not posted at this time. In addition, spending is below the prior two years averages as compared to this years budget. The grant budget is on target. The program is 100% grant funded.

Health Dept - Division For Community Health (4016)

Cumulative Expenditures thru October 2014



Cumulative Revenues thru October 2014



Data Lapse:
30 days

Appropriations

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- ☐ Consider review of adopted budget amount

Revenues

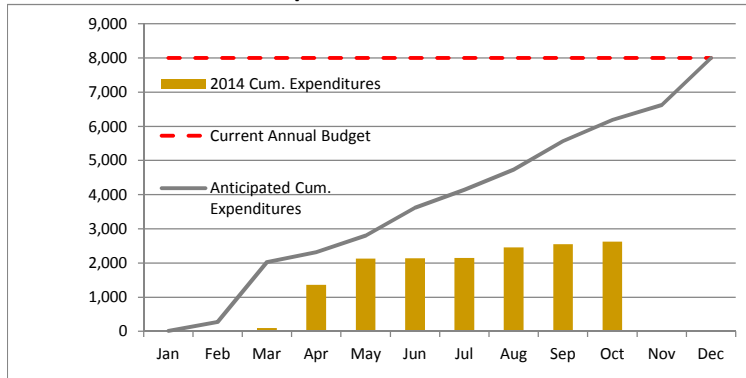
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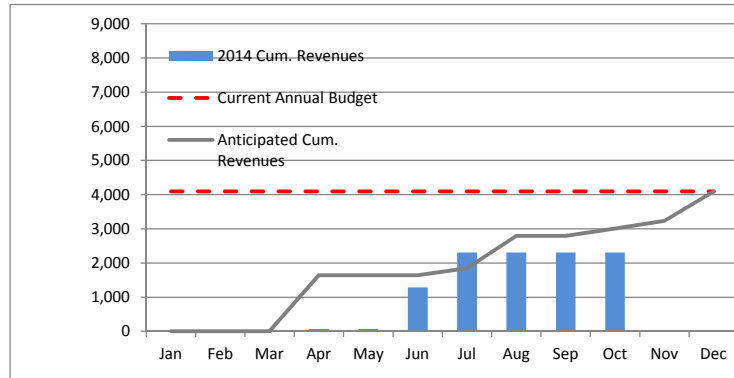
Notes: Staff continue to resolve billing issues and are working with Visiting Nurse Service of Ithaca and Tompkins County to bill Medicaid Managed Care for MOM's services rendered in the home.

Health Dept - Phys.Handic.Chil.Treatment (4048)

Cumulative Expenditures thru October 2014



Cumulative Revenues thru October 2014



Data Lapse:
30 days

Appropriations

- ☒ Cumulative to date compared to budget
- ☒ Current month compared to budget
- ☒ Current cumulative compared to last year
- ☐ Consider review of adopted budget amount

Revenues

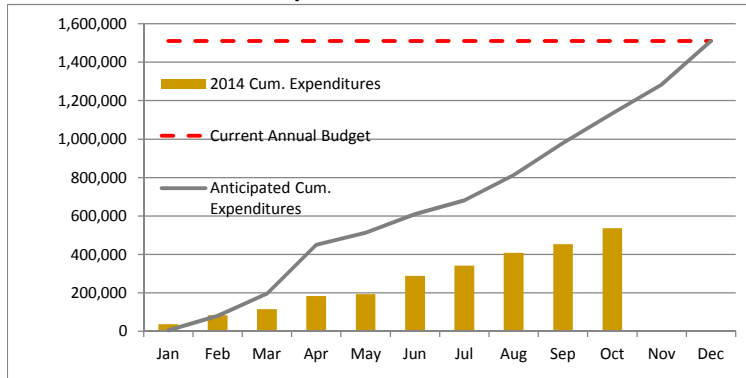
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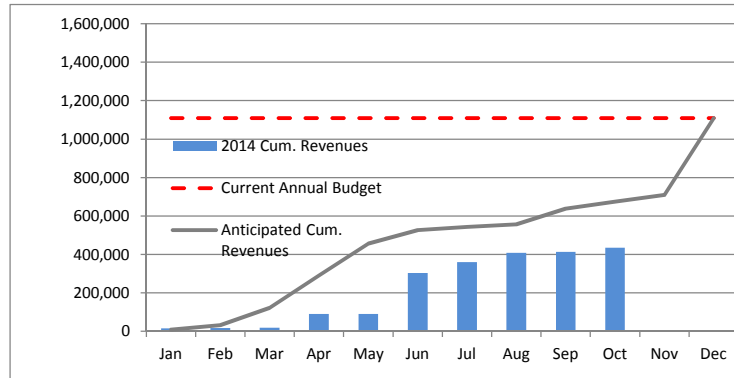
Claims for this program are done quarterly. Services rendered are based on needs from eligible families.

Health Dept - Early Intervention (0-3) (4054)

Cumulative Expenditures thru October 2014



Cumulative Revenues thru October 2014



The "Anticipated Cum." line in each graph is derived by calculating the ratio of the average of the prior two years actuals for any given month to the total average actual for those two years and then applying that ratio to the current year's budget.

Notes: Early Intervention expenditures and revenues continues to be in flux due to the change in fiscal agent. Service providers are not experienced in working the insurance claim system. Comparisons to prior years still show when the county was the fiscal agent for the program.



Data Lapse:
30 days

Appropriations

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Revenues

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**Public Health Director
Report
November 2014**

- Participated in ongoing CSEA White Collar contract negotiations. I will be at a negotiating session on December 2nd and unable to attend the Board of Health.
- Observed Ithaca College's successful flu Point of Dispensing (POD).
- I was interviewed by a Cornell student researching the impact of media on the Ebola situation.
- Continue to monitor and work with staff on communicable disease preparedness. We are now in preparations for a full scale Ebola drill. I will have more info as that progresses.
- I attended the 16th annual Cornell University Diversity Update.
- Participated in a POD training with local partners as they learned how to design and operate a POD.

**Medical Director's Report
Board of Health
December 2014**

General Activities:

- Ebola - Reviewed protocols and updates with regard to multiple issues with Ebola. Collaborated with the Medical Examiner, Public Health Director and various staff members with regard to protocols and procedures. Drafted, edited and disbursed information for private medical offices on the handling of the Ebola situation.
- Mass Prophylaxis Preparedness and Planning - Attended and participated in the training program for area partners in which a tabletop exercise helped partners design their plan of service for dispensing. Partners learned how to handle and triage problems that would come up during a dispensing operation.

December 2, 2014 Board of Health Meeting
Division for Community Health – July-November 2014 Highlights

ADMINISTRATION REPORT

Sigrid Larsen Connors, Director of Patient Services (DPS)

October Report

Support for Administrative Agenda – Approval for Purchase of Electronic Health Record (EHR) and Practice Management System (PMS)

- The Division's current billing and clinical documentation system is designed for certified home health agencies and no longer fits the needs of the clinic and maternal-child programs. In addition, the system is not compatible with the mandated requirement to use the new ICD10 billing coding system in October 2015.
- The Division sent a Request for Proposal in February 2014. Between April and October the Division software search team reviewed proposals and attended product demonstrations for the RFP along with several proposals received by another county department.
- A clear choice was recommended based on the company's ability to serve the Division EHR and PMS needs, meet the ICD10 mandate, accommodate an aggressive training and implementation plan and do so within a reasonable cost.

Administration – The DPS:

- Coordinated and prepared for the NYSDOH Diagnostic & Treatment Center on-site survey, October 2. BOH President received notice of a deficiency-free survey on October 10.
- Ebola Virus Disease (EVD) Response
 - Attended numerous CDC, NYSDOH webinars, teleconferences and internal meetings to prepare, plan and implement screening and contact tracing procedures for persons with suspect or confirmed EBV. CDC TC/Webinar – October 3, 14, 20; NYSDOH TC/Webinar – Oct 9, 22, 24 and NACCHO TC – Oct 23.
 - CD Response Partner Meetings/Teleconferences, October 7, 23.
 - TCHD Media Roundtable, October 21 – see HPP report for more detail
 - Coordinated RN Response Drill for Patient Under Investigation for Ebola Virus, October 24
 - Drafted RN Ebola Response Clinic Procedure
 - Completed Ebola Transportation Protocol
- Participated in the Emergency Preparedness Meeting led by Nina Saeli to plan a March 2015 Dispensing Drill, October 23.
- Responded to air quality concerns in WIC related to WIC renovation project. The modular wall manufacturer, WIC Director Beth Huber, TCHD Administration, Environmental Health and Facilities were involved in assessment, review of SDS forms and testing for VOC's (negative), CO2 (WNL) and Formaldehyde (at lowest level below PEL). Facilities adjusted the ventilation system to stay on during off-hours, set-up industrial fans within the work area and assessed the HVAC system to improve the air supply. HVAC parts on are order. At present, two employees periodically work in alternate spaces within the WIC program area pending completion of the HVAC work.

- Responded to eight telephone or email requests for information: Ebola virus, health care worker influenza mandate, bloodborne pathogen risk and student internships.
- Drafted contract for certified medical records specialist with Brenda Grinnell Crosby.
- Interviewed candidate to fill vacant Community Health Services (CHS) Community Health Nurse (CHN) position, with Karen Bishop, CHN Supervisor, October 21, see CHS report for more detail.
- Reviewed bloodborne pathogen procedures and made recommendation for improvement for a county department, October 28.

Other Meetings and Training

- Senior Leadership – October 1, 15; DCH Management – October 9, and BOH – October 28.
- WIC RFA Gateway Training – October 3, 7

Division Statistical Highlights – January to October preliminary 2014 reports attached.

COMMUNITY HEALTH SERVICES

Karen Bishop, Community Health Nurse Supervisor July through November Report

Community Health Services (CHS) Staffing – Nancy Schaff, Community Health Nurse (CHN) retired October 31 after 7 years of working at the health department, 5 years in Home Care and 2 years in CHS. Nancy transitioned to CHS at the closing of the Home Care Certified Agency in 2012. She previously worked as a home care nurse for other home care agencies for many years. She will be sorely missed. While the position is vacant Nancy graciously agreed to return to a temporary part-time position November 17. A new candidate is expected to start in December.

One CHN has been on leave since October 23 and one Account Clerk Typist has been on leave since November 13. Both are anticipated to be out for 6 to 8 weeks.

Communicable Disease (CD) – See attached cumulative statistical reports.

Karen Bishop was asked to be a guest lecturer to the BioMi 2500, Public Health Microbiology class at Cornell on October 1. She presented on the control and prevention of syphilis and highlighted public health outreach efforts taken to date in collaboration with community partners.

Pertussis – Eleven cases identified since July 14 ranging in age from 2 months to 30 years with most cases between 7-18 years. All cases previously vaccinated with the exception of the two month old. The two month old was hospitalized and discharged to home.

Salmonella – A cluster of three adult cases all matching the same salmonella type were identified in November. Two cases were in food service workers who remain out of work until stool tests are negative. The cause is under investigation.

Syphilis – Continued facilitation of the “Peace of Mind Community Partnership” with the three college health centers, Planned Parenthood, Southern Tier AIDS Program and regional NYSDOH staff to review local/regional syphilis incidence, develop collaborative outreach education strategies and apply for NYSDOH grant funding for community outreach.

Selective outreach education strategies were implemented despite NYSDOH denial of grant funding. Note increased incidence, year to date (11/14) = 11 cases.

Gonorrhea – Note increased incidence coinciding with return of students to area colleges. All STI's are reported to regional NYSDOH staff that is responsible for contact tracing and partner notification.

Ebola Preparedness & Response – Participated in numerous NYSDOH conference calls and meetings/conference calls with local partners (hospital, 3 college health centers, 911 call center, Bangs Ambulance, Ithaca Fire Department and law enforcement) to prepare for local response to any suspect Ebola cases. Commissioner's Order issued October 16 spelled out required preparedness actions for all NYS hospitals, Article 28s (Diagnostic & Treatment Centers), Ambulance and advanced life support first response services (Article 30s) and Funeral Directors (Article 34s) to comply with including developing response protocols, obtaining personal protective equipment (PPE), training staff on protocols, donning & doffing PPE, posting signs at reception in 8 specific languages asking all persons presenting for care to provide their international travel history, designating a room for isolation and implementing a written protocol to dispose of regulated medical waste and to safely clean and disinfect any room, vehicle or equipment contaminated by a suspect Ebola infected person. Since October 16, the Public Health Director has held weekly conference calls with local partners to ascertain preparedness measures taken and response readiness. In addition, frequent communications were sent to area private providers to provide preparedness guidance and to share locally developed protocols.

Influenza – Local sentinel physicians have reported sporadic influenza, mostly type A. Case numbers are low (as of 11/19) 5 total: 4 type A; 1 type B). There have been no pediatric deaths attributed to influenza in NYS this season.

CHS initiated annual adult influenza vaccinations in September upon receipt of the vaccine and expanded vaccinations to children at the October 19 Family Flu Clinic. To date CHS RN's have administered 841 doses as follows: 777 adult flu shots, 30 adult FluMist, 12 pediatric flu shots and 22 pediatric FluMist.

Tuberculosis (TB)

TB Disease – (Active TB)

Case #1 – Bone/Lymph node/Peritoneal – No Drug Resistance

63 year old, foreign born. History of +PPD; treated for LTBI in 2005. Patient co-morbidities include diabetes, gout, cirrhosis and peritoneal dialysis. Right chest abscess developed and was MTB culture positive on 4/7/14. 4-drug therapy began 4/1/14. Treatment plan has been 3-drug therapy due to drug side effects. Patient will transition to 2 drug therapy soon for the duration of treatment. Plan is 1 year of treatment due to unconventional drug regime and bone involvement. Direct Observe Therapy continues M-F with patient self administering on the weekends.

Case #2 – Pulmonary – No Drug Resistance

86 year old foreign born diagnosed with CVA and transferred to out of county hospital 7/16/14 for further workup. Incidental CT of neck indicated RUL nodules; patient reported significant weight loss in the past year; mild cough and no recent travel. Patient isolated, sputum specimens were AFB smear positive x3, began treatment empirically 7/25/14 with standard 4- drug therapy. Sputum MTB culture positive on 7/29/14. Patient discharged from outside hospital to a Tompkins County skilled nursing facility after 3 negative AFB sputum. Contact investigation completed with 1 family member converting to a positive. TCHD managed oversight of patient's TB treatment while at local skilled nursing facility. Patient doing well on 2-drug therapy and is awaiting discharge to family home late November.

HEALTH PROMOTION PROGRAM

Theresa Lyczko, Director

August Report

Tobacco Control Program –Ted Schiele, Evaluator/Planner

- Meetings in Cortland with new catchment area staff for introductory planning discussions, August 4, 7.
- Healthy Neighborhoods Program: Produced new logo, media, and print materials as part of collaboration to promote smoke-free housing.
- E-cigarette amendment to Chapter 72 (Local Law 3-2003): provided educational materials to legislators on request, attended Health & Human Service (HHS) meeting at which amendment and public hearing were discussed and acted on, attended meeting with Environmental Health (EH) staff to discuss education and enforcement issues ahead of pending passage of the amendment, August 29 Ted Schiele and Theresa Lyczko. Interview with Andrew Casler (Ithaca Journal) quoted in his article published 8/19. Ted Schiele
- Monthly statewide conference call, August 12.
- Community Coalition for Healthy Youth (CCHY): Media planning and production for sponsored event taking place September 15, Kevin Sabet, Ph.D., *Reefer Sanity: Seven great myths about marijuana*.

TCHD Participation and Support

- Data collection and presentation for TCHD 2012-2013 Report.
- Peace of Mind (POM) meetings and tasks: Media budget for grant application, web site access and updates, related correspondences to Planned Parenthood of the Southern Finger Lakes web master. Ted Schiele
- POM collaborated with POM staff on press release announcing POM community partnership; attended meeting, August 7. Theresa Lyczko
- Produced two reformatted banners for the Lead program. Ted Schiele
- Attended Lead Prevention Program coalition meeting, August 7. Theresa Lyczko
- Attended Wellness/Staff Satisfaction Committee meeting, August 21. Susan Dunlop, Community Health Nurse
- Media: Arranged interview with public health director with *Ithaca Journal* on Ebola and communicable disease surveillance at TCHD, August 28. Theresa Lyczko
- Media: Coordinated monthly interview on WHCU with Supervising Community Health Nurse on immunizations focusing on school entrance requirements, August 27. Theresa Lyczko
- Media: Responded to radio reporter inquiry on risk of Ebola locally, August 28. Theresa Lyczko
- Emergency Preparedness – Public Information Officers (PIO) meeting, August 21. Theresa Lyczko

Web site postings

- BOH updates, WIC approved vendors, Hydrilla, Rabies PR and TCHD STD pages.

Community Outreach

- Creating Healthy Places (CHP) Wellness committee meetings at 5 separate worksites, August 5, 8, 15, 20 and 28. Ted Schiele
- CHP - Meeting with individual who might provide office exercise and stretching presentation at participating worksites, including during TCHD monthly brown bag lunch, August 29. Ted Schiele
- CHP - Owing Your Own Health Committee, discussed proposed health policy resolution for consideration by municipalities, among other things, August 20. Ted Schiele
- CHP - Prepared walking route maps for City Hall wellness and other sites. Ted Schiele
- CHP – Attended Friends of Stewart Park (FSP) board meeting and as secretary, recorded and submitted minutes, August 13. Theresa Lyczko

- Met with Human Services Coalition staff to develop an overview of the Diabetes Prevention Program for presentation at physicians' monthly meeting to increase referrals to the program, August 6. Susan Dunlop
- Met with CMC respiratory staff to revise COPD/Asthma power point for presentation, August 7. Susan Dunlop
- Met with CCHL staff /community liaison to plan events for National Diabetes Awareness month in November, August 12. Susan Dunlop
- Met with Cooperative Extension staff to review possibility of offering cooking classes on site for Diabetes Prevention Program current and past participants, August 22. Susan Dunlop
- Provided Diabetes Prevention Program to 9 participants on August 7, 21 and two make up sessions, August 11 and 20. Theresa Lyczko

Community Health Assessment and Community Health Improvement Plan

- Attended Delivery System Reform Incentive Payment (DSRIP) meetings, August 12, 13. The goal is to decrease Medicaid spending through reduced inpatient and emergency department use. Theresa Lyczko

Health Promotion Program – September Report

Tobacco Control Program – Ted Schiele, Evaluator/Planner

- Statewide conference calls: General September 11, Point of Sale (POS) September 16, Smoke Free Housing September 24, Tobacco Free outdoors, September 30.
- STARS training and STARS surveys completed. STARS is a survey of retail tobacco advertising and pricing conducted by RTI, the tobacco program's evaluation contractor.
- E-cigarette/ ENDS (electronic nicotine delivery systems) amendment passed county legislature, adding ENDS to the definition of smoking in the county Clean Indoor Air Act (CIAA), September 2.
- Earned Media - coverage that does not include paid advertising: passage of E-cig amendment, Ithaca Journal, page 3, September 4; WSYR-TV, September 4.
- Assisted Healthy Neighborhoods Program with printed materials that included information on smoke free housing.
- Participated in event at Ithaca's Pyramid Mall with display on smoke-free Housing. 15 visitors participated in dot survey, "Is Your Home Smoke-free?" Tabled with Healthy Neighborhoods Program September 13.
- Earned Media: New Tompkins County tobacco program for youth, Ithaca Journal, page 3, September 2.
- Reality Check mailer to school administration and teachers (mailed September 17). Sent out 34 pieces to 6 school districts plus New Roots Charter School.
- Attended Dryden Middle School Open House to promote Reality Check September 25.
- Community Coalition for Healthy Youth (CCHY): Planning and media for CCHY sponsored event with Kevin Sabet, drug policy expert, speaking on public health impact of policies that increase access to marijuana, and marijuana industry comparisons to the tobacco industry, September 15. Over 100 people came to the presentation.

TCHD Participation and Support

- Media: Peace of Mind (POM) press release, September 3; flu press release, September 17 – resulting radio interview WHCU, September 18. "Invisible Threat," promotion on listserv, twice; Rabies flu clinics, press release resulting in placement in *Ithaca Journal* and *Tompkins Weekly*; arranged media interviews on POM.
- POM meetings September 4, 11. Ted Schiele, Theresa Lyczko

Web site postings

- WIC calendars
- HIV page revise and update.
- Hydrilla weekly charts.
- EV-D68 page, immunization charts page, Onsite Wastewater Treatment Sites page updates and corrections, and rabies clinic dates.
- POM press release, trend chart, and miscellaneous updates.

Community Outreach

- Creating Health Places (CHP) - Wellness committee meetings at 3 worksites including TCHD. Ted Schiele
- CHP - Tompkins Consortium retreat – to discuss wellness programs, health plans, September 15. Ted Schiele
- CHP – Prepare materials for worksite walking activity, Ted Schiele
- CHP – Friends of Stewart Park (FSP) – board meeting, as Board Secretary, prepare and submit minutes, September 9. Theresa Lyczko
- Met with CMC staff to revise and condense format of 6 – week COPD/Asthma series into one session for Cornell Wellness Program participants. Ten people attended the session and an additional 12 people viewed the recorded session, September 9. Susan Dunlop, Community Health Nurse
- Met with Cornell Cooperative Extension staff to discuss offering low-fat cooking classes to Diabetes Prevention Program (DPP) participants, September 10. Susan Dunlop, Theresa Lyczko
- Tabled at the CBORD Wellness Day and offered the “Am I at Risk Test,” for diabetes. Provided information on the DPP. Approximately 30 employees attended; 16 took copies of the risk test, September 12. Susan Dunlop
- Attended the Longview Wellness Day and provided information on the DPP to 25 Longview residents, September 17. Susan Dunlop
- Participated in the local (Cayuga Center for Healthy Living, YMCA, Human Services Coalition, and TCHD) DPP coaches’ meeting to determine strategies to attract more participants, September 22. Theresa Lyczko, Susan Dunlop
- Diabetes Prevention Program – Nine participants attend each week for 16 weeks. September 4, Susan Dunlop, Theresa Lyczko, September 11, 18, 25. Theresa Lyczko

Community Health Assessment and Community Health Improvement Plan

- Delivery System Reform Incentive Payment (DSRIP) – Attended various meetings and calls, September 2, 9, 10, 18, 23, 30. Theresa Lyczko

Meetings and Trainings

- Health Planning Council Board, September 8 and Community Health and Access, September 24. Theresa Lyczko
- Webinar from the New York State Public Health Association, 1.0 hours – Facebook 101 for Public Health, September 16. Theresa Lyczko

Health Promotion Program – October Report

Tobacco Control Program - Ted Schiele, Evaluator/Planner

- Reality Check (RC) Central New York staff meeting in Hamilton, NY, October 8.
- Tompkins and Cortland staff meeting in Cortland, October 10.
- Webinar, Youth Engagement Alliance, October 14.

- Reality Check table at Area Health Education Center (AHEC) event for high school students at Ithaca College, October 16. Discussed the role of policy change in public health and its effect on long term community change. Contacts made for Reality Check initiatives.
- Statewide conference calls: October 6, 20 and 22.
- Develop PowerPoint slide deck for Reality Check recruitment based on slide deck provided by an established RC program from a neighboring county.
- Met with property manager at Ellis Hollow Apartments about implementing a smoke-free building policy, October 17.
- Statewide media workgroup conference call, October 21.

TCHD Participation and Support

- Attended various meetings, calls and webinars from NYSACHO, NYSDOH and CDC on Ebola Virus Disease (EVD) situation and preparedness, October 7, 8, 9, 16, 29 and 30 along with reviewing information and situation updates. Theresa Lyczko
- In collaboration with Cornell University (CU) and Cayuga Medical Center (CMC) arranged for local media roundtable on October 21 to provide information on local preparedness related EVD. TCHD, CU, and CMC represented the larger partnership engaged in coordinated efforts and procedures that would take place should a case of EVD occur in Tompkins County. A situational update on the state and national EVD incidence was also presented. Media representatives from the *Ithaca Journal*, *Ithaca Voice*, *Cornell Sun*, *Cornell Chronicle*, *The Ithacan*, Cayuga Radio Group, and WICB-TV attended. Accurate, local coverage followed. Theresa Lyczko
- Attended Immunization Coalition meeting, October 7. Theresa Lyczko
- Delivered annual Blood Borne Pathogen to Probation staff (21), October 16; Crash, Fire & Rescue Airport staff (10) with PPD's (tuberculosis screening test) and flu immunizations, October 27. Susan Dunlop, Community Health Nurse
- Attended TCHD all staff meeting, October 30. Theresa Lyczko, Susan Dunlop

Web site postings

- Built web pages for the 2012–2013 Annual Reports to display TCHD data from those years. <http://www.tompkinscountyny.gov/health/pnc/annual/2012> and <http://www.tompkinscountyny.gov/health/pnc/annual/2013>.
- Reviewed and updated all site links for contacting TCHD.
- Postings for BOH meetings (minutes, agendas, etc.); Ebola pages and updates throughout the month, Hydrilla program weekly updates, home page updates.
- Built pages for the tobacco program, <http://www.tompkinscountyny.gov/wellness/tobaccofree>.
- Built E-cigarette page, <http://www.tompkinscountyny.gov/health/ecigs>.

Community Outreach

- Creating Healthy Places (CHP) Worksite meetings with 3 separate worksites involved in the CHP grant. Ted Schiele
- CHP - Owning Your Own Health Committee (OYOH, Tompkins Health Insurance Consortium): At the request of Consortium Executive Director Don Barber, drafted a report of the biometric screenings pilot program that was initiated over the summer of 2014. Two vendors provided services, each to a different population. With Human Services Coalition staff assistance, developed and deployed survey tools to evaluate the pilot clinics. The draft report summarized the results of these evaluations. The report was presented at the October OYOH meeting, October 15. Ted Schiele
- CHP - Statewide Worksite contractors meeting in Albany, October 30. Ted Schiele
- CHP – Attended Friends of Stewart Park board meeting, and as Secretary recorded and submitted minutes, October 14. Theresa Lyczko

- Met with Longview activities committee to discuss “Asthma and COPD Management” presentation to residents at a future date, October 9. Susan Dunlop
- Coordinated data submission for the Diabetes Prevention Program with New York State’s Quality & Technical Assistance Center (QTAC) to obtain recognition in the CDC’s Diabetes Prevention Program. Susan Dunlop and Theresa Lyczko
- As the Lifestyle Coach, facilitated the Diabetes Prevention Program (DPP) at Dryden Family Medicine on October 2, 9, 19, 23, and 30. This completes the 16-week core program for 9 participants. There was 99% attendance for the weekly sessions, and each member of the group lost an average of eighteen pounds. A goal of 7% loss of beginning weight decreases the risk of developing type 2 diabetes. Most participants achieved that goal in only 16 weeks of a one year program. Theresa Lyczko
- Attended quarterly meeting at Cayuga Center for Healthy Living with Human Services Coalition staff to review and plan collaboration and coordination of events for diabetes prevention, October 22. Susan Dunlop and Theresa Lyczko

Community Health Assessment (CHA) and Community Health Improvement Plan (CHIP)

- NY Academy of Medicine Webinar on CHIP updates, October 1. Theresa Lyczko and Ted Schiele
- Attended or participated in conference calls related to Delivery System Reform Incentive Payment (DSRIP), October 3, 27 and 28. Theresa Lyczko

Meetings and Trainings

- Community Coalition for Healthy Youth, Executive committee, October 6. Ted Schiele
- Attended Health Planning Council board meeting, October 15. Theresa Lyczko

WIC PROGRAM

Beth Huber, WIC Program Director
October

Administration

- The United States Department of Agriculture is changing the WIC income assessment process. NYS WIC will implement these changes no later than January 1, 2015. The purpose of the changes is to help ease the burden of participant enrollment. Changes include: electronic verification of income in situations where no documents exist; pertinent information can be viewed electronically via the participant’s SMART phone or agency computer; temporary 30 day certifications can also be performed by local agencies if a participant does not participate in Medicaid, TANF or Food Stamps and forgets their proof of income. There are certain restrictions to these changes however and each case will still be reviewed individually for eligibility and enrollment.
- The NYS WIC Program *WIC Formula* and *Participants with Qualifying Medical Conditions* policies were updated to include information regarding issuance of appropriate formula, handling of returned formula, required medical documentation of specialized formulas and the Final Food Package rule changes.
- The new *2014 NYS WIC acceptable Food Card* is now available to local agencies in seven different languages including: Chinese, French, Haitian Creole. Italian, Korean, Russian and Spanish.
- Quality Assurance- a site visit was conducted October 28 by the local agency coordinator to the WIC temporary set up in Jacksonville. The NYS WIC required signs were posted and both anthropometric & hematology calibration logs were complete. The manual checks were kept in a secure location and the CLIA certificate was on hand. One of the Breastfeeding Peer Counselor was also present to promote breastfeeding efforts and support moms.

Outreach

- In collaboration with Cornell Cooperative Extension two supermarket tours were conducted at the Ithaca Wal-Mart during October.
- Distribution of the new HCP Binders was postponed due to need to add the new Medical Documentation Forms and pending income changes.

Trainings

- Nutrition Educator II, Andrea Smith, attended the quarterly regional office nutritionist meeting on October 28.
- All staff attended the TCHD full staff meeting on October 30 on the new Information Breach Policy, overview of the vital records division and a presentation on the medical director's role and regional developments in health care delivery given by Dr. Klepack.

ATTACHMENTS

- Division Statistical Highlights (Clinics and Program Visits) Jan-Oct 2014
- Communicable Disease Summary Report – Jan-Oct 2014

Division for Community Health

Clinic Statistical Highlights 2014

Community Health Services	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD 2014	YTD 2013	Total 2013
Clinics															
# of Immunization Clients	24	21	15	16	21	17	25	35	59	36			269	228	272
# of Immunizations Given	35	35	28	24	31	22	39	54	111	66			445	356	434
Children 0 - 19 yrs.	18	24	23	20	23	6	29	41	UA	UA			184	261	321
Adults 20 yrs. & over	17	11	5	4	8	16	10	13	UA	UA			84	95	113
# of Flu Immunizations	48	9	2	1	1	0	0	0	150	612			823	778	971
Rabies Vaccination Program															
Post-Exposure Clients	1	4	0	4	8	4	15	33	10	11			90	90	91
Post-Exposure Vaccinations	3	8	0	16	19	22	31	67	46	29			241	209	210
Tuberculosis Program															
Cumulative Active TB clients	0	0	0	2	2	2	2	3	3	3			3	3	3
Active TB Admissions	0	0	0	2	0	0	0	1	0	0			3	1	1
Active TB Discharges	0	0	0	0	0	0	0	1	0	1			2	2	3
Cumulative Latent TB Infection Clients	7	9	9	9	9	9	11	13	13	13			13	40	42
Latent TB Infection Admissions	1	2	0	0	0	0	2	2	0	0			7	10	12
Latent TB Infection Discharges	1	1	0	0	0	0	0	0	3	1			6	27	27
TB Direct Observe Therapy Visits	0	0	0	27	38	37	31	27	21	22			203	240	251
# of Tuberculosis Screening Tests**	18	32	35	21	10	31	15	39	60	64			325	441	532
Anonymous HIV Clinics															
# of HIV Clinics - including Walk-Ins	5	6	8	9	9	11	11	9	10	8			86	57	71
# of Counseled & Tested	5	4	7	15	12	11	9	7	12	7			89	74	84
HIV+ Eliza & Western Bloc	0	0	0	0	0	0	0	0	0	0			0	0	0
WIC															
Newly Enrolled	UA	UA	50	46	51	37	47	50	45	UA			326	N/A	N/A
Total Participants Served	UA	UA	541	612	577	468	554	558	491	UA			3801	N/A	N/A
Participants w/Active Cks*	1458	1445	1479	1441	1438	1395	1334	1320	1306	UA			1402	1519	1507
Total Enrolled*	1736	1720	1713	1721	1736	1722	1704	1675	1644	UA			1708	1801	1797
No-Show Rate (%)	15.7%	16.0%	13.7%	16.2%	17.6%	18.9%	21.7%	21.2%	20.6%	UA			18.0%	15.32%	15.33%
% Active Participation	73.0%	72.3%	73.4%	72.1%	71.9%	69.7%	66.7%	66.0%	65.3%	UA			70.0%	76.3%	75.58%
% Caseload Target *2000 FY14	UA	UA	85.6%	86.1%	86.8%	86.1%	85.2%	83.8%	82.2%	UA			85.1%	UA	UA

New Information being collected as of March 2014

All statistics are considered primary as data is continually collected and updated

UA = Unavailable at this Time

*Information taken from the WICSIS CM015T Final Report; YTD represents the average number

** TST's - formerly described as PPD's (Purified Protein Derivative)

**Division for Community Health
Program Visit Statistical Highlights**

Maternal Child Services/MOMS Program	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD 2014	YTD 2013	Total 2013
Cumulative Unduplicated Client Count	197	225	255	274	296	333	346	393	421	445			445	468	513
# of Admissions	29	24	25	35	25	17	27	33	28	23			266	317	354
# of Discharges	38	24	34	28	27	33	34	22	29	25			294	273	351
Maternal & Infant Health - Office Visit*	31	27	22	32	35	31	36	36	33	27			310	336	382
Maternal & Infant Health - Home Visit*	84	60	84	76	52	51	59	67	56	59			648	824	980
Preventative Child Health >1 Yr	0	0	0	0	0	0	0	0	0	0			0	0	0
Total # of Home & Office Visits	115	87	106	108	87	82	95	103	89	86			958	1160	1362
# of RN Visit Hours	132	103	123	115	79	88	102	87	87	83			999	890	1175
# of Childbirth Education Classes	1	2	3	0	3	0	2	0	2	0			13	14	15
# of Childbirth Education Moms	7	7	7	0	10	0	5	0	12	0			48	37	49
On Call Visits															
Maternal Child On Call Visits	0	0	0	0	0	0	0	0	0	0			0	4	5
Rabies On Call Vaccinations	1	4	0	0	1	3	1	14	6	2			32	29	30
TB Direct Observe Therapy On Call Visits	0	0	0	4	2	0	0	0	0	0			6	3	3
Total # On-Call Visits	1	4	0	4	3	3	1	14	6	2			38	36	38

2014 Log of Public Contacts* (Via Telephone or Email) For Community Health Services												2014 Total	2013 Total	2012 Total
Communicable Disease (including STD, HIV, Rabies and TB)	134	134	107	112	142	133	132	137	172	200		1403	1934	2182
Immunization Appointments	164	86	95	94	88	77	78	91	353	376		1502	1853	1460
Maternal Child/Family/MOMS	378	317	310	318	284	319	325	308	340	442		3341	3520	4127
Miscellaneous	51	52	45	49	47	58	62	68	61	65		558	543	472
Total	727	589	557	573	561	587	597	604	926	1083	0	6804	7850	8241

All statistics are considered preliminary as data is continually collected and updated.

UA = Unavailable at this time

Due to State Aid reimbursement directives - visit descriptions changed effective April 1, 2014

* During 1st Quarter, visits were documented as Antepartum/Postpartum and Pediatric.

TOMPKINS COUNTY, N.Y.		2014 Communicable Disease Report													
DISEASE		JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	2014 TOTALS	2013 TOTALS
AIR-BORNE ENVIRONMENTAL DISEASE		0	0	0	0	1	0	0	0	1	0	0	0	2	4
LEGIONELLOSIS		0	0	0	0	1	0	0	0	1	0	0	0	2	4
ARTHROPODA-BORNE DISEASES		1	1	3	0	2	4	8	9	2	2	0	0	32	36
ANAPLASMOSIS/EHRlichiosis		0	0	0	0	0	1	1	0	0	0	0	0	2	0
BABESIOSIS		0	0	0	0	0	0	0	1	0	0	0	0	1	0
*LYME DISEASE		1	1	3	0	2	3	7	8	2	2	0	0	29	34
MALARIA		0	0	0	0	0	0	0	0	0	0	0	0	0	2
BLOODBORNE DISEASES		9	10	10	8	8	6	8	9	8	12	0	0	88	64
HEPATITIS C, ACUTE		0	1	0	0	1	0	0	0	0	0	0	0	2	4
HEPATITIS C, CHRONIC		9	9	10	8	7	6	8	9	8	12	0	0	86	60
CENTRAL NERVOUS SYSTEM DISEASES		0	0	0	0	0	0	0	0	0	0	0	0	0	0
MENINGITIS, BACTERIAL		0	0	0	0	0	0	0	0	0	0	0	0	0	0
GASTROINTESTINAL ILLNESSES		4	6	3	11	5	6	12	12	10	1	0	0	70	74
BACTERIAL		1	3	1	8	4	2	6	3	5	1	0	0	34	47
CAMPYLOBACTERIOSIS		1	3	1	3	2	2	4	0	5	1	0	0	22	20
E. COLI 0157:H7		0	0	0	1	0	0	1	1	0	0	0	0	3	7
LISTERIOSIS		0	0	0	0	0	0	0	0	0	0	0	0	0	2
SALMONELLOSIS		0	0	0	3	1	0	0	1	0	0	0	0	5	15
SHIGELLOSIS		0	0	0	1	0	0	0	0	0	0	0	0	1	1
YERSINIOSIS		0	0	0	0	1	0	1	1	0	0	0	0	3	2
PARASITIC		1	3	2	3	1	4	6	9	5	0	0	0	34	27
AMEBIASIS		0	0	0	0	0	0	1	0	1	0	0	0	2	1
CRYPTOSPORIDIOSIS		1	2	0	2	0	1	0	3	0	0	0	0	9	12
CYCLOSPORIASIS		0	0	1	0	0	0	0	0	0	0	0	0	1	0
GIARDIASIS		0	1	1	1	1	3	5	6	4	0	0	0	22	14
MYCOBACTERIUM AGENTS		0	0	0	2	0	0	1	0	0	0	0	0	3	1
TUBERCULOSIS		0	0	0	2	0	0	1	0	0	0	0	0	3	1
RABIES EXPOSURE CLIENTS		1	4	1	4	8	5	18	46	10	8	0	0	105	96
ADMINISTERED @ TCHD		1	4	1	4	8	5	15	33	10	8	0	0	89	87
ADMINISTERED @ GANNETT		0	0	0	0	0	0	3	13	0	0	0	0	16	9
SEXUALLY TRANSMITTED DISEASES		24	18	31	33	25	24	30	42	61	51	0	0	339	314
CHLAMYDIAL INFECTIONS		19	18	30	30	20	21	25	37	39	43	0	0	282	268
GONORRHEA		5	0	0	2	4	2	4	3	20	7	0	0	47	45
LYMPHOGRANULOMA VENEREUM		0	0	0	0	0	0	0	0	0	0	0	0	0	0
SYPHILIS, INFECTIOUS		0	0	1	1	1	1	1	2	2	1	0	0	10	1
INVASIVE DISEASES, NOT VACCINE PREV.		2	1	1	2	3	0	2	1	0	0	0	0	12	10
STREPT GROUP A		0	0	0	1	1	0	0	0	0	0	0	0	2	2
STREPT GROUP B		2	1	1	1	2	0	2	1	0	0	0	0	10	8
VACCINE PREVENTABLE DISEASES		1	2	1	1	3	0	2	5	6	6	0	0	27	26
DIPHTHERIA		0	0	0	0	0	0	0	0	0	0	0	0	0	0
HAEMOPHILUS INFLUENZAE, INVASIVE		0	0	0	0	0	0	0	0	1	0	0	0	1	0
HEPATITIS A		0	0	1	0	0	0	0	0	0	0	0	0	1	0
HEPATITIS B, ACUTE		0	0	0	0	0	0	0	0	2	0	0	0	2	0
HEPATITIS B, CHRONIC		1	2	0	0	0	0	0	2	0	3	0	0	8	6
MEASLES		0	0	0	0	0	0	0	0	0	0	0	0	0	0
MUMPS		0	0	0	0	0	0	0	0	0	0	0	0	0	0
PERTUSSIS		0	0	0	0	1	0	1	3	2	1	0	0	8	10
RUBELLA		0	0	0	0	0	0	0	0	0	0	0	0	0	0
STREPT PNEUMO, INVASIVE		0	0	0	1	2	0	0	0	1	2	0	0	6	7
TETANUS		0	0	0	0	0	0	0	0	0	0	0	0	0	0
MISCELLANEOUS**		0	0	0	0	0	0	1	0	0	0	0	0	1	3
GRAND TOTAL OF REPORTS		42	42	50	61	55	45	81	124	98	80	0	0	678	625

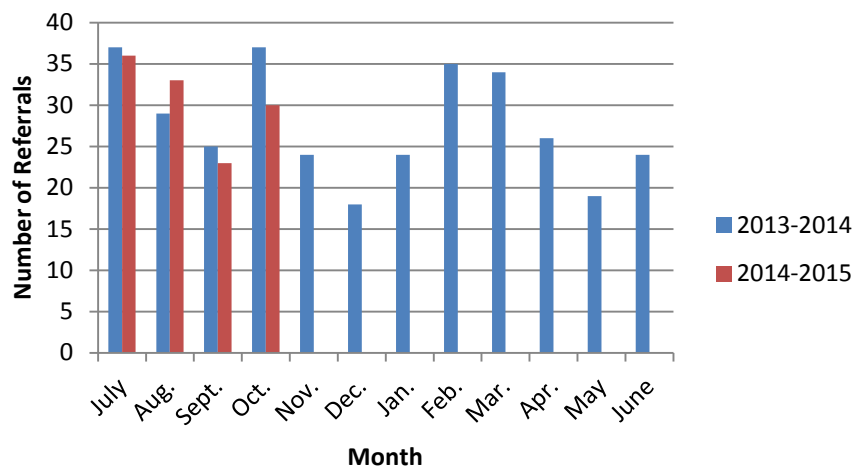
*Due to high incidence, Tompkins Co. designated "sentinel county" by NYSDOH, only 20% of reported lab confirmed cases are investigated.

** Miscellaneous in July 2014 - West Nile Virus

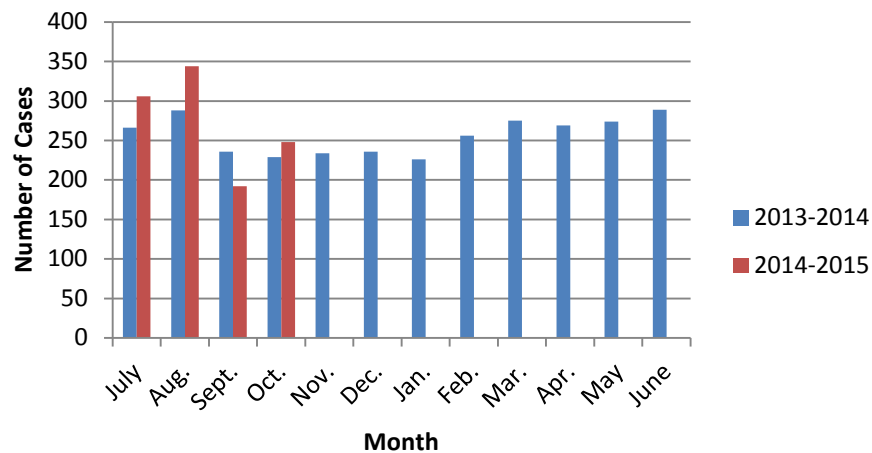
11/24/14

Statistics Based on Program School Year

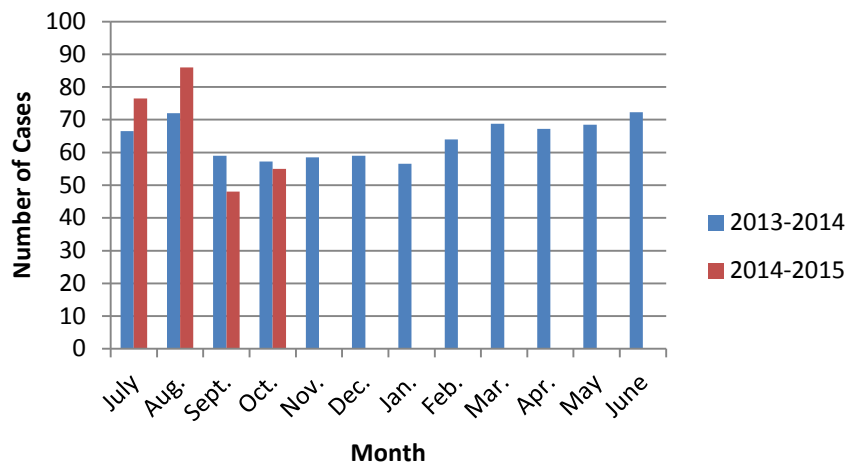
Total Number of EI Referrals



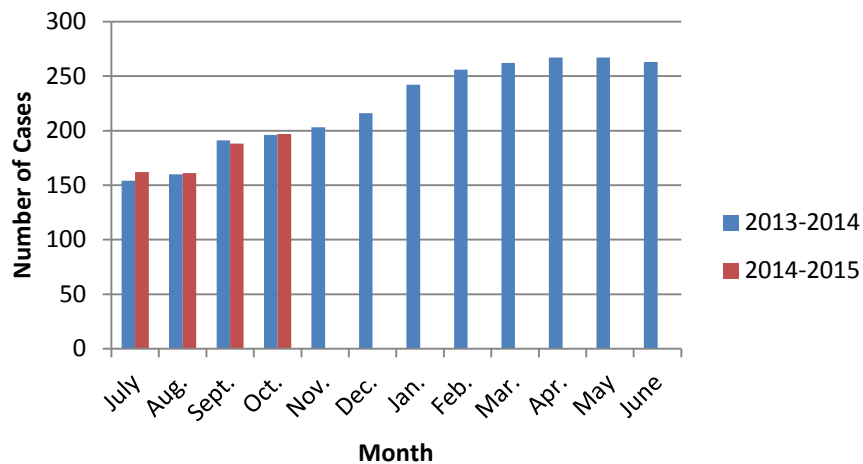
Total Number of Early Intervention Cases



Average Service Coordinator Caseloads



Total Number of Preschool Cases



Children with Special Care Needs Division														
Statistical Highlights 2014														
													2014	2013
	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Totals	Totals
Early Intervention Program														
Number of Program Referrals	24	35	34	26	19	24	36	33	23	30	0	0	284	367
Initial Concern/reason for referral:														
-- Birth/Medical History													0	0
-- DSS Founded Case		1					1			1			3	10
-- Drug Exposure in Utero			1											
-- Failed MCHAT Screening													0	0
-- Gestational Age	2	2	1				2	1					8	16
-- Gestational Age & Hearing			1										1	0
-- Gestational Age & Weight						1								
-- Global Delays	2	2			3	1	1						9	4
-- Hearing	1												1	2
-- Physical													0	0
-- Feeding	1		3	1				1	3	1			10	11
-- Gross Motor	5	9	8	5	4	5	5	5	10	6			62	74
-- Gross Motor & Feeding		1											1	3
-- Gross Motor & Fine Motor	1							1					2	4
-- Gross Motor & Social Emotional										1			1	3
-- Gross Motor & Vision						1								
-- Fine Motor					1		1						2	3
-- Fine Motor & Cognitive					1									
-- Fine Motor/Vision													0	0
-- Social Emotional			1			1	1			2			5	15
-- Social Emotional & Adaptive						1							1	3
-- Social Emotional & Cognitive													0	0
-- Social Emotional & Feeding													0	1
-- Social Emotional & Vision													0	0
-- Speech	6	13	11	14	7	8	15	16	4	19			113	127
-- Speech & Adaptive			1										1	0
-- Speech & Cognitive								1					1	1
-- Speech & Fine Motor	1					1	1						3	0
-- Speech & Gross Motor	3	2	3	1		2	4	1	1				17	11
-- Speech & Social Emotional	1	2	2	5	2		1		2				15	14
-- Speech & Feeding						1	1	3					5	4
-- Speech & Hearing								1					1	2
-- Adaptive													0	1
-- Adaptive/Feeding		2											2	5
-- Vision						1							1	0
-- Qualifying Congenital / Medical Diagnosis		1					1	1					3	15
-- Child Find (At Risk)	1		2		1	1	2	2	3				12	33
Total # of clients qualified and receiving svcs	210	218	231	248	255	260	269	304	166	214				
Total # of clients pending intake/qualification	16	38	44	21	19	29	37	40	26	34				
Total # qualified and pending	226	256	275	269	274	289	306	344	192	248	0	0		
Average # of Cases per Service Coordinator	56.5	64	68.75	67.25	68.5	72.25	76.5	86	48	55	0	0		
# of Family/Client visits														
-- Intake visits	17	33	24	26	19	22	23	36	13	23			236	293
-- Introduction Visits													0	0
-- IFSP Meetings	47	39	58	61	53	34	58	39	47	40			476	471

Children with Special Care Needs Division															
Statistical Highlights 2014															
													2014	2013	
	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Totals	Totals	
-- Amendments	20	12	11	12	18	13	17	23	12	12			150	224	
-- Core Evaluations	29	13	29	22	13	11	30	16	33	17			213	342	
Early Intervention Program (continued)															
-- Supplemental Evaluations	0	6	2	3	9	2	11	6	6	2			47		
-- DSS Visit	0	0	0	0	0	0	0	2	0	0			2	9	
-- EIOD visits	4	1	3	0	0	0	2	0	1	9			20	63	
-- Observation Visits	14	23	30	40	30	27	26	18	11	25			244	356	
-- CPSE meetings	6	6	8	7	4	21	4	5	0	8			69	68	
-- Family meetings	0	0	0	0	0	0	0	0	0	0			0	2	
-- Program Visit	0	1	0	6	0	0	1	0	0	0			8	10	
-- Family Training/Team Meetings	1	1	0	0	0	1	0	2	2	1			8	4	
-- Transition meetings	39	8	7	5	6	5	24	13	1	2			110	110	
-- Other Visits	2	2	0	1	0	1	3	4	1	5			19	9	
# of Individualized Family Service Plans Completed	47	39	58	61	53	34	58	39	47	40			476	492	
# of Amendments to IFSPs Completed	20	25	13	15	26	23	19	25	23	17			206	240	
Children with Services Pending															
-- Assistive Tech	0	2	0	0	0	0	0	0	0	0					
-- Audiological	0	0	0	0	0	0	0	0	0	0					
-- Feeding	0	0	0	0	1	0	1	0	1	0					
-- Group Developmental Intervention	0	0	0	0	0	0	0	0	0	0					
-- Nutrition	0	0	0	0	0	0	0	0	0	0					
-- Occupational Therapy	0	0	0	0	0	1	2	6	0	0					
-- Physical Therapy	0	0	0	1	0	2	0	2	0	0					
-- Social Work	1	1	1	3	2	1	2	2	2	2					
-- Special Education	1	2	6	8	11	13	10	2	10	0					
-- Speech Therapy	1	1	2	6	7	1	1	4	2	0					
# of Evaluations Pending	5	9	8	9	9	9	13	5	5	8	0	0			
Type:															
-- Diagnostic Psychological		1		1		2	0	1	1	2					
-- Developmental Pediatrician					2		2		1						
-- Other							0								
-- Supplemental Evaluations	5	8	8	8	7	7	11	4	3	6					
Type:															
-- Audiological	3	3	2	1	1	2	1								
-- Auditory Brain Response (ABR)					1										
-- Feeding			1		0			1							
-- Physical Management Clinic					0										
-- Physical Therapy		2	1	3	1	3	2	1	1	2					
-- Speech	1		2		2	2	6	2	1	3					
-- Occupational Therapy	1	2	2	4	1		2		1	1					
-- Psychological	0	1			0										
-- Vision					1										
# of Evaluations Completed	9	8	6	8	13	4	6	7	8	3	0	0	72	75	
Type:															
-- Diagnostic Psychological		1	1					1	1				4	0	
-- Developmental Pediatrician							1						1	1	
-- Other													0		

[illegible]

Children with Special Care Needs Division														
Statistical Highlights 2014														
													2014	2013
	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Totals	Totals
-- Nasal Encephalocele														
-- Neurofibromatosis Type 1	1	1	1	1	1	1	1							
-- Optic Nerve Hypoplasia						1								
-- Pierre Robin Syndrome										1				
-- Plagiocephaly									2	2				
-- Prematurity	16	14	19	17	18	18	16	16		6				
Early Intervention Program (continued)														
-- Prematurity (Micro)	4	4	3	6	7	4	6	6	1	4				
-- Prematurity with 3 Failed ABRs				1										
-- R/O Vacterl Assoc								1						
-- Radial Nerve Palsy														
-- Retinopathy of Prematurity (ROP)					2	2		2						
-- Sensorineural Hearing Loss			1	1	1	1			2	2				
-- Spina Bifida														
-- Tay Sachs Disease														
-- Temporal & Frontal Subdural Hematomas														
-- Torticollis	5	5	6	6	6	7	7	8	4	6				
-- Transposition														
-- Ventriculomegaly														
Children Discharged from Early Intervention	9	7	8	22	13	15	18	13	77	16			198	271
-- To CPSE	2	0	1	0	0	4	0	0	64	2			73	77
-- Aged out	2	0	0	0	0	0	0	0	0	0			2	6
-- Declined	0	3	2	1	1	2	2	1	1	3			16	22
-- Skilled out	4	0	2	6	1	0	1	5	3	3			25	48
-- Moved	1	1	1	0	0	4	9	2	3	1			22	26
-- Not Eligible	0	3	1	12	10	5	5	6	6	7			55	87
-- Other	0	0	1	3	1	0	1	2	0	0			8	5
Child Find														
Total # of Referrals	4	1		2	3		2	2	3				17	33
Total # of Children in Child Find	32	27	27	14	14	14	13	15	13	13				
Initial Consents Sent	1	2				1	2	2	2				10	30
Initial Consents Resent													0	1
Consents Returned	1	1							1				3	16
ASQs Sent	8	5		3	7	2	5	3	2	2			37	83
ASQs Returned	9	1		3	7	7	1	4	4	3			39	54
MD Letters sent with ASQ Results													0	25
Total # Transferred to Early Intervention					2		1		1				4	6
Total # of Discharges	2	5			2		0		0				9	40
Preschool Special Education														
Total # of clients qualified and receiving svcs	242	256	262	267	267	263	162	161	188	197	0	0		
Children per School District														
-- Ithaca	111	122	123	126	126	123	87	86	100	106				
-- Dryden	39	41	40	41	42	42	30	27	25	26				
-- Lansing	29	30	32	32	32	32	14	15	17	19				
-- Newfield	30	31	28	28	27	26	15	15	17	16				
-- Groton	19	18	23	23	23	23	7	8	18	18				

Children with Special Care Needs Division															
Statistical Highlights 2014															
	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	2014 Totals	2013 Totals	
-- Trumansburg	13	13	15	15	15	15	8	9	10	10					
-- Spencer VanEtten	0	0	0	0	0	0	0	0	0	0					
-- Newark Valley	0	0	0	1	1	1	1	1	1	1					
-- Odessa-Montour	0	0	0	0	0	0	0	0	0	0					
-- Candor	1	1	1	1	1	1	0	0	0	1					
-- Moravia	0	0	0	0	0	0	0	0	0	0					
-- Cortland	0	0	0	0	0	0	0	0	0	0					
Preschool Special Education (continued)															
Breakdown of services received															
-- Speech Therapy (individual)	132	140	146	151	150	146	53	51	108	117					
-- Speech Therapy (group)	15	18	17	17	17	17	1	1	1	1					
-- Occupational Therapy (individual)	42	47	52	51	49	50	32	33	38	36					
-- Occupational Therapy (group)	1	1	2	2	2	2	2	2	1	1					
-- Physical Therapy (individual)	24	26	31	29	27	29	12	12	24	25					
-- Physical Therapy (group)	0	0	0	0	0	0	0	0	0	0					
Transportation															
-- Birnie Bus	35	35	35	34	34	34	34	31	22	23					
-- Ithaca City School District	27	27	28	32	32	32	32	30	33	36					
-- Parent	0	0	0	0	0	0	0	1	1	1					
-- Birnie Bus/Parent	0	0	0	0	0	0	0	0	0	0					
-- Service Coordination	11	19	24	26	25	24	9	14	21	24					
-- Counseling	44	51	54	57	56	54	32	32	34	36					
-- 1:1 (Tuition Program) Aide	5	4	4	4	4	3	0	4	3	6					
-- Special Education Itinerate Teacher	26	32	31	31	30	28	13	13	14	16					
-- Parent Counseling	16	18	19	20	20	19	5	4	12	14					
-- Program Aide	2	2	2	3	3	3	2	2	2	2					
-- Teaching Assistant	4	4	4	4	4	4	3	3	1	2					
-- Psychological Services	0	0	0	0	0	0	0	0	0	0					
-- ASL Interpreter	0	0	0	0	0	0	0	0	0	0					
-- Audiological Services	0	0	0	0	0	0	0	0	0	0					
-- Teacher of the Deaf	1	1	1	1	1	1	0	0	1	1					
-- Auditory Verbal Therapy	0	0	0	0	0	0	0	0	0	0					
-- Teacher of the Visually Impaired	0	0	0	0	0	0	0	0	0	0					
-- Nutrition	4	5	5	5	5	3	2	3	3	3					
-- Assistive Technology Services	0	0	0	0	0	0	0	0	0	1					
Total # of children rcvg. home based related svcs.															
	170	184	190	197	195	193	95	94	132	137					
Total # attending Special Ed Integrated Tuition Progr.															
-- # attending Franziska Racker Centers	43	42	42	41	41	40	37	37	29	30					
-- # attending Ithaca City School District	29	30	30	29	30	30	30	30	27	30					
Children from each school district															
(attending tuition based programs)															
-- Ithaca	33	34	36	33	35	35	33	33	34	36					
-- Dryden	12	11	11	11	11	10	10	8	7	9					
-- Lansing	5	6	5	7	7	7	9	10	4	4					
-- Groton	3	2	2	2	2	2	1	9	1	1					
-- Newfield	14	14	13	12	11	11	9	2	5	5					
-- Trumansburg	5	5	5	5	5	5	5	5	5	5					

Children with Special Care Needs Division														
Statistical Highlights 2014														
													2014	2013
	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Totals	Totals
-- Odessa-Montour	0	0	0	0	0	0	0	0	0	0				
-- Spencer VanEtten	0	0	0	0	0	0	0	0	0	0				
-- Moravia	0	0	0	0	0	0	0	0	0	0				
Municipal Representation														
Committee on Preschool Special Education														
-- Ithaca	18	10	27	14	41	31	15	10	8	9			183	237
-- Dryden	7	5	8	14	9	6	1	2	1	10			63	81
-- Groton	3	0	3	0	6	0	2	3	0	3			20	11
-- Lansing	4	0	5	2	4	2	0	4	1	0			22	27
-- Newark Valley	0	0	1	0	0	0	0	0	0	0			1	0
-- Newfield	2	0	3	4	8	0	0	2	0	6			25	43
-- Odessa	0	0	0	0	0	0	0	0	0	1			1	0
-- Trumansburg	3	0	2	0	0	0	1	4	0	0			10	9

ENVIRONMENTAL HEALTH DIVISION
<http://www.tompkins-co.org/health/eh>

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ENVIRONMENTAL HEALTH HIGHLIGHTS

October 2014

Outreach and Division News

Cooperative Extension Private Wells Educational Program: Chris Laverack provided training to a packed house at the "Private Wells: What Homeowners Need to Know" at 4-H Acres on Wednesday evening, October 22. There were about 70 attendees who learned how to maintain their wells and ensure the safety and purity of their drinking water. The training was sponsored by Cornell Cooperative Extension (CCE). Representatives from Community Sciences Institute also participated in the program.

Congratulations to Clayton Maybee: Clayton Maybee has been awarded Food Safety Inspection Officer I (FSIO-I) certification from NYSDOH in Albany. This certification is required to conduct inspections at high risk food service establishments. It involved webinar instruction, hands-on training initially during inspections, followed by oversight during 10 inspections. Way to go, Clayton!

Hydrilla: All herbicide treatment for hydrilla stopped on October 8. Water quality monitoring continued but all concentrations at all sites are decreasing as expected. Monitoring will continue at each site until concentrations are below 1 ppb.

Anne Wildman and/or Steven Kern attended the monthly Local and State Hydrilla Task Force meetings and calls, and reviewed and distributed the water quality monitoring results for the fluridone treatment.

WIC Air Monitoring: The TCHD WIC program has a wonderful, newly renovated new office space; however, the renovation also generated some air quality concerns shortly after the construction was finished. Steve Maybee used our RAE air monitor to check for volatile organic contaminants (VOCs). None were detected. Frank Croteau is coordinating the investigation and may be testing for other compounds to ensure a safe work environment.

CEHD Fall Meeting: Skip Parr and Liz Cameron attended the Conference of Environmental Health Directors (CEHD) Fall Meeting in Elmira on October 27 and Liz attended the CEHD business meeting on October 28. The topics presented at the meeting included an update on rabies (which morphed into an Ebola discussion since the potential rabies updates were put on hold for Ebola preparations), the NYS tanning program, funding for drinking water systems, climate change and updates from the NYSDOH Center for Environmental Health.

Rabies Control Program

There were three rabid animals confirmed by the New York Wadsworth Laboratory in Tompkins County during October of 2014. One was a big brown bat submitted by Cornell University as a routine wildlife submission where no human exposure occurred. The other two included a rabid big brown bat with a presumed bite to a human and a rabid skunk where there was a potential for secondary exposure. In both cases of human exposure people received rabies post exposure treatment.

Key Data Overview				
	This Month	YTD 2014	YTD 2013	TOTAL 2013
Bites ¹	5	143	200	234
Non Bites ²	4	85	63	66
Referrals to Other Counties	4	37	46	47
Submissions to the Rabies Lab	12	176	188	203
Human Post-Ex Treatments	5	101	84	88

Unvaccinated Pets Quarantined³	0	0	3	3
Unvaccinated Pets Destroyed⁴	0	0	0	0
Rabid Animals (Lab Confirmed)	3	11	8	8

¹"Bites" include all reported bites inflicted by mammals and any other wounds received while saliva is present.

²"Non-bites" include human exposures to saliva of potentially rabid animals. This also includes bats in rooms with sleeping people or young children where the bat was unavailable for testing.

³When an otherwise healthy, unvaccinated pet has contact with a rabid animal, or suspect rabid animal, that pet must be quarantined for 6 months or euthanized. Quarantine must occur in a TCHD-approved facility (such as a kennel) at the owner's expense. If the pet is still healthy at the end of 6 months, the exposure did not result in rabies and the pet is released.

⁴ Pets must be euthanized if they are unvaccinated and have been in contact with a rabid or suspect rabid animal and begin to display signs consistent with rabies. Alternatively, a pet is euthanized if a prescribed 6-month quarantine cannot be performed or the owners elect euthanasia instead of quarantine.

Reports by Animal Type												
	Bites				Animals sent to the NYS Rabies Laboratory				Rabid Animals			
	Mo	YTD 2014	YTD 2013	Total 2013	By TCHD	By Cornell	Totals		Mo	YTD 2014	YTD 2013	Total 2013
							Mo	YTD				
Cat	1	50	72	80	1	3	4	10	0	0	0	0
Dog	3	79	108	133	0	2	2	9	0	0	0	0
Cattle	0	0	1	1	0	1	1	2	0	0	0	0
Horse/Mule	0	1	0	0	0	0	0	0	0	0	0	0
Sheep/Goat	0	0	0	0	0	0	0	3	0	0	0	0
Other Domestic	0	0	2	2	0	2	2	3	0	0	0	0
Raccoon	0	1	1	1	0	0	0	6	0	2	1	1
Bats	1	6	5	5	1	1	2	124	2	5	6	6
Skunks	0	2	1	1	1	0	1	3	1	3	0	0
Foxes	0	0	3	3	0	0	0	5	0	0	1	1
Other Wild	0	4	7	8	0	0	0	11	0	1	0	0
Totals	5	143	200	234	3	9	12	176	3	11	8	8

Food Program

Routine facility inspections are conducted to protect public health. The inspections are made without advance notice to ensure that food processes are adequate, safe, and meet code requirements. It is important to keep in mind that inspections are only a "snapshot" in the entire year of a facility's operation and they are not always reflective of the day-to-day operations and overall condition of the operation.

The following inspections were conducted with no critical violation(s) noted:

2nd Floor, C-Ithaca
 The Antlers, T-Dryden
 At the Ridge, T-Lansing
 Barnes and Noble Bookstore, C-Ithaca
 BOCES – Darwin Smith, T-Ithaca
 BOCES – The Horizon Café, T-Ithaca
 BOCES – Snack Shack, T-Ithaca
 Bowl-O-Drome, C-Ithaca
 CU – 104 West, C-Ithaca
 CU – Café Jennie, C-Ithaca
 CU – Cook House, C-Ithaca
 CU – Duffield Hall Café, C-Ithaca
 CU – Jansens at Bethe House, C-Ithaca

CU – Sage Dining, C-Ithaca
 CU – Willard Straight, C-Ithaca
 Carriage House Café, C-Ithaca
 Cayuga Addiction Recovery Services, T-Ulysses
 Chapter House Brew Pub, C-Ithaca
 Chipotle Mexican Grill #1661, C-Ithaca
 Coddington Road Community Center, T-Ithaca
 Come 2 You Canteen, Throughout Tompkins
 Cornell Child Care Center, T-Ithaca
 Cornell Vet School Main Café, T-Ithaca
 Crossroads Bar & Grille, T-Lansing
 The Dock, C-Ithaca
 Dottie's Ice Cream, T-Lansing

Downtown Children's Center, C-Ithaca
 Dryden Middle School, T-Dryden
 Express Fork & Gavel, C-Ithaca
 Fabrizio NY Pizzeria, V-Trumansburg
 Fall Creek House, C-Ithaca
 Falls Restaurant, V-Trumansburg
 Fork & Gavel, C-Ithaca
 Franziska Racker Center, T-Ulysses
 The Haunt, C-Ithaca
 Hazelnut Kitchen, V-Trumansburg
 Heights Café, V-Cayuga Heights
 IC – CHS Coffee Kiosk, T-Ithaca
 IC – Egbert Union Dining, T-Ithaca
 IC – Food Court, T-Ithaca
 IC – Terrace Dining Hall, T-Ithaca
 ICSD – Arts Café, C-Ithaca
 ICSD – Belle Sherman Annex, C-Ithaca
 ICSD – Boynton Middle, C-Ithaca
 ICSD – Caroline Elementary, T-Caroline
 ICSD – Cayuga Heights Elementary, V-Cayuga Heights
 ICSD – Enfield Elementary, T-Enfield
 ICSD – Fall Creek Elementary, C-Ithaca
 ICSD – South Hill Elementary, T-Ithaca
 Insomnia Cookies, C-Ithaca
 Italian Carryout, T-Ithaca
 Ithaca Community Childcare Center, T-Ithaca
 Joe's Restaurant, C-Ithaca
 John Joseph Inn, T-Lansing
 LCSD-Lansing High School, T-Lansing
 LCSD-Lansing Middle School, T-Lansing
 LCSD-RC Buckley Elementary, T-Lansing
 Le Café Cent Dix, C-Ithaca
 Level B Nightclub, C-Ithaca
 Loaves & Fishes, C-Ithaca
 Mahogany Grill, C-Ithaca
 Mercato Bar & Kitchen, C-Ithaca

Moonshadow Tavern, C-Ithaca
 Mystic Water Kava Bar, C-Ithaca
 Namgyal Monastery, T-Ithaca
 New Roots Charter School, C-Ithaca
 Newfield Elementary, V-Newfield
 Newfield Middle/High, V-Newfield
 Oishi Bowl, C-Ithaca
 Pete's Cayuga Bar, C-Ithaca
 Pontillo's Pizzeria, V-Groton
 Potala Café, C-Ithaca
 Razorback BBQ, Throughout Tompkins
 Red's Place, C-Ithaca
 The Rose, V-Lansing
 Sammy's Express of Ithaca, C-Ithaca
 Shortstop Deli Truck, C-Ithaca
 Silent City Uprising, Throughout Tompkins
 Silky Jones, C-Ithaca
 Statler Hotel – Banfi's, C-Ithaca
 Statler Hotel – Frannie's Food Truck, C-Ithaca
 Statler Hotel – Regent Lounge, C-Ithaca
 Statler Hotel – Terrace Dining, C-Ithaca
 Sticky Rice, C-Ithaca
 Subway Sandwiches & Salads, T-Ulysses
 Tamarind, C-Ithaca
 Tango Chicken, C-Ithaca
 TC Action Casey Center, V-Dryden
 TC3 Athletics Facility, T-Dryden
 Thai Basil, C-Ithaca
 Todi's Italian Pizzeria, V-Dryden
 Trumansburg Elementary School, V-Trumansburg
 Trumansburg High School, V-Trumansburg
 Trumansburg Middle School, V-Trumansburg
 Tuckers Catering, C-Ithaca
 Waterwheel Café, V-Freeville
 Wendy's #1005, C-Ithaca
 Westy, C-Ithaca

The Hazard Analysis Critical Control Point (HACCP) Inspection is an opportunity for the establishment to have the health department review food processes in the facility to make sure that all potential hazards are identified and to assure that the best food safety practices are being used.

Foodnet Central Kitchen, V-Lansing

Re-Inspections are conducted at any establishments that had a critical violation(s) to ensure that inadequate or unsafe processes in a facility have been corrected.

The following re-inspections were conducted with no violations noted:

CU – Big Red Barn, C-Ithaca
 Dryden Queen Diner, V-Dryden
 IC – Gannett Coffee Kiosk, T-Ithaca
 Madeline's Restaurant, C-Ithaca

Manndible Café, C-Ithaca
 Salvation Army, C-Ithaca
 Teatime Ithaca, C-Ithaca
 Tompkins Cortland Community College, T-Dryden

***Critical violations** may involve one or more of the following: the condition of food (e.g. food that may be at improper temperatures on delivery or damaged by rodents), improper food cooking and storage temperatures (e.g. food cooked to and/or held at improper temperatures), improper food preparation practices (e.g. preparing ready-to-eat foods with bare hands), and water and/or sewage issues (e.g. low disinfection levels in the water system). These critical violations relate directly to factors that could lead to food related illness.*

Critical Violations were found at the following establishments:

Star Truck, Throughout Tompkins

Potentially hazardous foods were held an improper period of time at an unacceptable temperature. Products in a cooler were observed at 67-68°F. The products were rapidly chilled to 45°F or less before use.

Collegetown Crepes, Throughout Tompkins

Potentially hazardous foods were held at an improper period of time at an unacceptable temperature. Products in a cooler were observed at 60°F. The products were rapidly chilled to 45°F or less before use.

Madeline's Restaurant, C-Ithaca

Potentially hazardous foods were not kept at or below 45°F during cold holding. Product in a cold holding unit was observed at 48-51°F. Product was discarded during the inspection.

Salvation Army, C-Ithaca

Food spoiled on premises. Product stored in a reach-in refrigerator was observed to contain mold growth. The product was discarded during the inspection.

Gorgers, C-Ithaca

Potentially hazardous foods not held at 140°F or above during hot holding. Product in a hot holding unit was observed at 120°F. The product was discarded during the inspection.

Collegetown Bagels, C-Ithaca

Potentially hazardous foods were not kept at or below 45°F during cold holding. Product was observed at 74°F. Product was discarded during the inspection.

Lincoln Street Diner, C-Ithaca

Potentially hazardous foods were not pre-chilled to 45°F or less before storage on service line. Products in a unit for service were observed at 50-62°F. The products were removed from service to be chilled to 45°F or less before use.

Enough refrigerated storage equipment was not maintained so that potentially hazardous foods were kept at or below 45°F in cold holding. Products in a food storage cooler were observed to be at 50-56°F. The products were moved to functioning refrigeration equipment to be chilled to 45°F or less before use.

Collegetown Pizza, C-Ithaca

Potentially hazardous foods were not stored under refrigeration. Product for customer service was observed on a counter at 70-78°F. The facility operates with a waiver from temperature control but was observed to not be following the conditions of the waiver. The correct processes were initiated and followed prior to the end of the inspection.

Aladdin's, C-Ithaca

Foods spoiled on premises. Product stored in a reach-in refrigerator was observed to contain mold growth. The product was discarded during the inspection.

Ling Ling Takeout, C-Ithaca

Potentially hazardous foods not held at 140°F or above during hot holding. Product in hot holding was observed at 105-109°F. The product was rapidly reheated to 165°F or above before use.

New Delhi Diamonds, C-Ithaca

Potentially hazardous foods not held at 140°F or above during hot holding. Product in hot holding was observed at 120-130°F. The product was rapidly reheated to 165°F or above before use.

Ben Conger Inn, V-Groton

Potentially hazardous foods were not stored under refrigeration except during necessary preparation. Product was observed on the counter at 67°F. The product was rapidly cooled to 45°F or less before use.

Smart Start Preschool, T-Ulysses

Cooked or prepared foods were subject to cross-contamination from raw foods. Storage was rearranged during the inspection.

ICSD – Belle Sherman Elementary, C-Ithaca

Toxic chemicals were improperly stored so that contamination of food could occur. Storage was rearranged during the inspection.

Booker's Backyard, V-Lansing

Potentially hazardous foods not held at 140°F or above during hot holding. Product in hot holding was observed at 94-101°F. The product was rapidly reheated to 165°F or above before use.

On a Roll Truck, C-Ithaca

Potentially hazardous foods not held at 140°F or above during hot holding. Product in hot holding was observed at 94-100°F. The product was rapidly reheated to 165°F or above before use.

Just a Taste, C-Ithaca

Potentially hazardous foods were not kept at or below 45°F during cold holding. Product in a cold holding unit was observed at 49-52°F. Product was rapidly chilled to 45°F or less before use.

Old Teahouse, C-Ithaca

Enough refrigerated storage equipment was not maintained so that potentially hazardous foods were kept at or below 45°F in cold holding. Products in a food storage cooler were observed to be at 52°F. The products were moved to functioning refrigeration equipment to be chilled to 45°F or less before use.

Moosewood Restaurant, C-Ithaca

Food workers did not use proper utensils to eliminate bare hand contact with cooked or prepared foods. Products created without eliminating bare hand contact were discarded during the inspection.

Temporary Food Service Operation Permits are issued for single events at one location. The Food Protection Program issued 46 temporary permits.

Temporary food operation inspections are conducted to protect public health. The inspections are made without advance notice to ensure that the food processes at the event are adequate, safe, and meet code requirements. The operation must correct Critical Violations during the inspection. When a Temporary Food Operation has Critical Violation/s, a re-inspection is conducted when the event is longer than one day.

The following inspections were conducted with no violation(s) noted:

B&B Kettle Korn, C-Ithaca
Ba-Li Cravings, C-Ithaca
Boy Scouts Troop 24, V-Dryden
Kettle Corn Shop, C-Ithaca
Lao Village, C-Ithaca
Playland Amusements Blooming Onion, C-Ithaca
Playland Amusements French Fry, C-Ithaca

Playland Amusements Fried Dough, C-Ithaca
Playland Amusements, Lemonade, C-Ithaca
Playland Amusements Popcorn, C-Ithaca
Trumansburg All Sports Booster Club, T-Ulysses
Vail Bros Inc, C-Ithaca
Ward's Maple Products, C-Ithaca

Critical Violations were found at the following establishments:**Joe Soto, First Peoples Festival**

Potentially hazardous foods were held at an improper temperature. Product in cold holding was observed to be at 52°F. The product was rapidly chilled to 45°F or less before use.

CU Singapore Student Association, C-Ithaca

Potentially hazardous foods were held at an improper temperature. Products in hot holding units were observed to be at 130°F. The products were rapidly heated to 165°F or higher before being returned to service.

Pre-Operational Inspections are conducted, following a thorough review of proposed plans, at new or extensively remodeled facilities to ensure code compliance prior to opening to the public.

The following pre-operational inspections were conducted:

De Tasty Hot Pot, C-Ithaca
Emoticakes, V-Trumansburg
K-House Karaoke Lounge & Suites, V-Lansing
Rongovian Embassy, V-Trumansburg
Sammy's Express, C-Ithaca

Plans Approved:

Alexander's Meals, Throughout Tompkins
Tompkins Community Action-Magnolia House, C-Ithaca

New Permits Issued:

Casper's Diner, V-Groton
De Tasty Hot Pot, C-Ithaca
Flynn's Roadhouse Café, T-Lansing
IC – Dillingham Theater Arts, T-Ithaca
K-House Karaoke Lounge, V-Lansing
Silver Line Tap Room, V-Trumansburg

*The Food Protection Program **received and investigated three complaints** related to issues and/or problems at permitted food service establishments.*

Engineering Plans Approved

- Fisher Settlement Rd., 330 GPD Sewage System, Danby-T
- Woodland Subdivision, Lot 6, 440 GPD Replacement Sewage System, Dryden-T
- Asbury Road, 330 GPD Sewage System, Lansing-T
- Taughannock Blvd., 440 GPD Sewage System, Ulysses-T

One plan for cross-connection control to protect municipal water systems from hazardous connections was approved this month.

Problem Alerts/Emergency Responses

There were no Boil Water Orders (BWOs) or other emergency responses this month.

BWOs remain in effect at:

- 14-01-15 Bradford Apartments, T-Dryden. BWO issued 7/29/14 due to lack of chlorine in the distribution system. Currently under Board of Health Orders.
- 14-01-05 Upstate NY Nazarene Camp, T- Caroline. BWO issued 5/29/14 due to inadequate chlorine and unapproved modifications to a well. Engineer developing plans. Seasonal operation. Will correct by next operating season.
- 14-01-07 and 13-01-14 Bell Gate Mobile Home Park, T-Enfield. BWO issued 11/21/13 due to no detectable chlorine in the distribution system. No chlorine detected during repeat inspection on 12/12/13. BWO reminder issued 7/31/14. The park was sold and we are working with current owner.

Healthy Neighborhoods Program

HEALTHY NEIGHBORHOODS PROGRAM	MONTH	YTD 2014	YTD 2013	TOTAL 2013*
# of Initial Home Visits	60	355	337	398
# of Revisits	7	73	71	80
# of Asthma Homes	14	61	47	52
# of Homes Approached	327	1645	580	641

***Total 2013 covers the calendar year (January through December)**

Updates

Gibrian continues to be a great asset to our program with extensive canvassing throughout the City of Ithaca. During October, 22 initial visits were a direct result of canvassing efforts. Our agency partnerships also continue to be beneficial to our program. This month, 6 of our home visits were a result of referrals from Better Housing for Tompkins County.

Outreach

On October 4, Pat conducted outreach at the Enfield Festival (25 reached).

Samantha attended the Immunization Coalition meeting on October 7 and networked with providers and other participants.

Samantha and Gibrian conducted outreach at the Ithaca Rabies Clinic on October 8 (50 reached, 3 visits).

Samantha and Gibrian tabled at the Mental Health Wellness Festival in downtown Ithaca on Oct 10 (75 reached, 4 visits).

On Oct. 20, Gibrian and Samantha were interviewed on Public Access TV for the New Beginnings show.

Gibrian and Pat conducted outreach at the Salvation Army on Oct 22 (15 reached). Pat also presented at the Well Workshop sponsored by CCE (65 reached, 3 visits).

On Oct 27, we received a request from the Lansing Food Pantry for flyers about the program, Samantha dropped off flyers to be distributed.

Training

On October 24, Pat and Samantha participated in the USEPA/HUD Lead Refresher Course, hosted at CCE and facilitated by Environmental Education Associates.

On October 28, Pat and Samantha attended the NYS DOH Radon Partners Meeting in Syracuse, NY.

Childhood Lead Program

CHILDHOOD LEAD PROGRAM	MONTH	YTD 2014	YTD 2013	TOTAL 2013
A: Active Cases (total referrals):				
A1: # of Children w/ BLL>19.9ug/dl	0	0	2	2
A2: # of Children w/ BLL 10-19.9ug/dl	0	5	5	5
B: Total Environmental Inspections:				
B1: Due to A1	0	2	10	11
B2: Due to A2	0	5	0	0
C: Hazards Found:				
C1: Due to B1	0	0	7	8
C2: Due to B2	0	5	0	0
D: Abatelements Completed:	0	0	1	0
E: Environmental Lead Assessment Sent:	0	4	6	7
F: Interim Controls Completed:	0	3	3	3
G: Complaints/Service Requests (w/o medical referral):	6	48	50	52
H: Samples Collected for Lab Analysis:				
- Paint	0	0	0	0
- Drinking Water	0	0	3	3
- Soil	0	2	4	4
- XRF	0	5	6	7
- Dust Wipes	1	5	8	9
- Other	0	1	0	0

Status of Enforcement Actions***Office Conference Scheduled:***

Travelers' Kitchen, mobile, Eric Bean, owner: temporary food service violations; 11/19/2014.

Econo Lodge, T-Ithaca, Jay Bramhandkar, owner: food service violation, 11/19/2014.

Office Conferences Held:

None

Violation of BOH Orders:

None

Compliance Schedules/Board of Health Orders/PH Director's Orders:

- Taste of Thai, C-Ithaca, Angsana Pancharoen, owner: food service violations (sewage); signed Stipulation Agreement with PHD Orders on 8/6/2014; BOH assessed \$1500 penalty on 8/26/2014; **payment received, case closed.**
- State Diner, C-Ithaca, Stavros Stavropoulos, owner: repeat food service violations, signed Stipulation Agreement with PHD Orders on 9/30/2014; BOH assessed \$400 penalty on 10/28/2014; **awaiting payment.**
- Clark's Shur Fine, V-Dryden, Richard Clark, owner: Adolescent Tobacco Use Prevention Act (ATUPA) violation, signed Stipulation Agreement with PHD Orders on 9/24/2014; BOH assessed \$500 penalty on 10/28/2014; **awaiting payment.**
- Country Inn & Suites, T-Ithaca, Jay Bramhandkar, owner: food service violations, signed stipulation agreement with PHD Orders 10/8/2014; BOH assessed \$400 penalty on 10/28/2014; **awaiting payment.**
- Comfort Inn, C-Ithaca, Jennifer Foster, operator: food violations and violation of BOH Orders, BOH assessed \$1000 penalty on 10/28/2014; **awaiting payment.**

- 22 Station Road, T-Newfield, Michael McEver, owner: sewage violations, signed Stipulation Agreement with PHD Orders on 7/15/2014; BOH issued Orders to abate the violation on 8/26/2014 and 9/23; **awaiting compliance**.
- Southside Community Center, C-Ithaca, Charles Rhody, operator: repeat food service violations; signed Stipulation Agreement on 8/28/2014; BOH assessed \$400 penalty (or proof of repair or replacement of the cooler by 10/15) on 9/23/2014; **awaiting payment**.
- Manos Diner, C-Ithaca, Bill Manos, owner: repeat food service violations and violation of BOH Orders; BOH assesses \$800 penalty on 9/23/2014; **awaiting payment**.
- Inlet Island Café, C-Ithaca, Claudia Drong, operator: repeat food service violations; signed Stipulation Agreement with PHD Orders on 7/23/2014; BOH issued \$400 penalty on 8/26/2014; **payment received, case closed**.
- Bradford Apartments, T-Dryden, Jeremiah Bradford, owner: water system violations; did not attend office conference or accept Stipulation Agreement; Administrative Hearing held 8/5/2014, results received by BOH; BOH assessed \$1500 penalty and issued Orders for abatement of violations on 8/26/2014; **awaiting compliance (penalty sent to collection – below)**.
- Newfield Estates, T-Newfield, Keith Hoffman, operator: sewage violations, signed Stipulation Agreement with PHD Orders on 7/23/2014; BOH issued Orders to abate the violations on 8/26/2014; **awaiting compliance**.
- Bell-Gate MHP, Greg Carman, owner: water and mobile home park violations; Hearing Officer issued Findings of Fact, ruling that violations occurred; and violation of BOH Orders for continued non-compliance; BOH assessed a \$4800 penalty and Orders for Compliance on 7/22/2014; **awaiting payment and compliance (penalties sent to collection – see below). Ownership has changed**.
- Ulysses WD #3, T-Ulysses, Doug Austic, operator: water system violation; signed Stipulation Agreement with PHD Orders on 10/30/2013; BOH issued Orders for compliance on 12/10/2013; on 6/24/2014 extended compliance deadline; **awaiting compliance**.
- Village of Dryden, PWS: water system violations; signed a Compliance Schedule with PHD Orders on 11/15/2012; BOH ordered Compliance on 12/11/2012; **awaiting compliance**.
- Beaconview MHP, T-Dryden; Rudy George, owner: Violation of BOH Orders regarding water system violations (see below); BOH assessed \$800 penalty on 12/10/13; **payment received, awaiting compliance**,
- Beaconview MHP, T-Dryden, Rudy George, owner: water system violations, signed Stipulation Agreement with PHD Orders on 8/12/2013; BOH assessed Timetable of Compliance and penalty on 8/27/2013; further BOH action scheduled for 12/10/2013; on 6/24/2014 BOH extended compliance deadline; **payment received, awaiting compliance**.

Referred to Collection:

- CC's, C-Ithaca, Jian Wang
- P&Y Convenience, T-Lansing, Min Gyu Park
- William Crispell, T-Caroline – two penalties
- 1795 Mecklenburg Road, T-Enfield, V. Bruno
- Bell-Gate MHP, T-Enfield, Greg Carman, three actions
- Bradford Apartments, T-Dryden, Jeremiah Bradford

Training

Brenda Coyle, Cyndy Howe, and Janice Wood participated in *Receptionist Ebola Response Training* along with other support staff in the Health Department. The training was conducted by Nina Saeli, the Tompkins County Health Department Preparedness Coordinator.

Eric Shearer attended *"Know Your Land's Resources"* on the evening of October 7 at 4-H Acres. The training was sponsored by Sustainable Tompkins and provided information on Soil Resources Workshop for Rural Landowners and Beginning Farmers, including the relationship between soil type, drainage and land use, and understanding and using soil surveys.

Eric Shearer and Chris Laverack attended the NYSDOH Sanitary Surveys for Groundwater Systems on October 15 and 16 in Auburn. Part of the training included a site visit to and evaluation of the Union Springs water treatment plant.

ENVIRONMENTAL HEALTH DIVISION
<http://www.tompkins-co.org/health/eh>

Ph: (607) 274-6688
Fx: (607) 274-6695

CERTIFIED, REGULAR, & ELECTRONIC MAIL

November 20, 2014

Jeremiah Bradford
PO Box 4314
Ithaca, NY 14852

**Re: Tompkins County Board of Health Draft Resolution # 14.1.30
Violation of Board of Health Orders Dated August 26, 2014
Bradford Apartments, T-Dryden**

Dear Mr. Bradford:

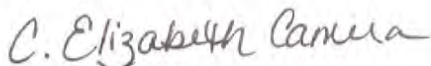
Enclosed is a copy of the Draft Resolution that the Tompkins County Board of Health will consider at its meeting on **Tuesday, December 2, 2014**. Resolution #14.1.11 required:

- penalty payment of \$1500 due October 15, 2014;
- submittal of quarterly total coliform sample results by the 10th of the following month;
- submittal of monthly operating reports by the 10th of the following month;
- maintenance of an acceptable free chlorine residual at all times; and
- a responsible individual who shall be readily available at all times.

As of this date, these requirements have not been met.

You or a representative has the right to speak to the Board for a few minutes prior to them taking action. If you wish to speak to the Board, please contact Skip Parr or me at (607) 274-6688 at least one day before the meeting. If you plan to attend, please arrive by 12:00 p.m. (noon).

Sincerely,



C. Elizabeth Cameron, P.E.
Director of Environmental Health

Enclosures – Draft Resolution, Final Resolution #14.1.11 and Case Summary

PC: F:\EH\WATER (SW)\Public Water (SW)\Facilities (SW-4)\Apartments (SC-9)\Bradford (was Wittko)\Enforcement-Legal\#14.1.30\Draft Resolution 14.1.30.docx
ec: Tompkins County Board of Health (via; Shelley Comisi, TCHD)
CEO T-Dryden; Supervisor T-Dryden; Martha Robertson, TC Legislature; John Strepelis, P.E., NYSDOH;
TCHD: Elizabeth Cameron, P.E., Director of Environmental Health; Frank Kruppa, Public Health Director; Steven, Kern;
Skip Parr; Chris Laverack; Brenda Coyle
scan: Signed copy to eh

ENVIRONMENTAL HEALTH DIVISION
<http://www.tompkins-co.org/health/eh>

Ph: (607) 274-6688
Fx: (607) 274-6695

DRAFT RESOLUTION # 14.1.30 FOR

**Bradford Apartments
Jeremiah Bradford, Owner/Operator
5 Mineah Road, Freeville, NY 13068**

Whereas, operators of public water systems are required to comply with Subpart 5-1 of the New York State Sanitary Code (NYSSC); **and**

Whereas, Bradford Apartments is a public water system with twelve service connections; **and**

Whereas, Bradford Apartments violated the following sections of this code:

1. Subpart 5-1.51(b) of the NYSSC for not submitting required total coliform sampling results for the **third and fourth quarters of 2013 and the first, second and third quarters of 2014; and**
2. Subpart 5-1.72(c)(1) of the NYSSC for not submitting required monthly operation reports of daily chlorine readings from June 2013 to October 2014; **and**
3. Subpart 5-1.30(a) of the NYSSC for repeatedly not maintaining a free chlorine residual in the water system at the apartments December 4 through December 20, 2013, February 4 through March 4, 2014, May 17 through June 5, 2014, and July 29, 2014, to the present; **and**

Whereas, on August 26, 2014, the Tompkins County Board of Health Resolution #14.1.11 ordered Jeremiah Bradford to, in part, pay a penalty in the amount \$1500 due October 15, 2014, submit total coliform sample test results quarterly by the 10th day of the following month, submit completed monthly operation reports of daily free chlorine residual reading by the 10th day of the following month, maintain acceptable free chlorine residual at all times and provide a responsible individual to be in charge of the property and who shall be readily available at all times; **and**

Whereas, as of November 19, 2014, the above provisions of Board of Health Resolution #14.1.11 have not been met; **now therefore be it**

**Resolved, on recommendation of the Tompkins County Board of Health,
That Jeremiah Bradford, Owner/Operator, is ordered to:**

1. Pay an additional penalty of \$3000 for these violations, **due by January 15, 2015. (Do Not submit penalty payment until notified by the Tompkins County Health Department.); and**
2. Immediately hire a roving Grade C Water Treatment Operator or a qualified treatment professional (i.e. Culligan, Lowe's Soft Water or Greene's Soft Water) to operate the water system until it is demonstrated to the Health Department that a responsible individual appointed by you can safely operate the system in accordance with requirements of Subpart 5-1 of NYSSC; **and**
3. Submit total coliform sample test results quarterly for the Bradford Apartments Water Treatment System **by the 10th day of the following month; and**
4. Submit completed monthly operation reports of **daily** free chlorine residual readings for Bradford Apartments Water Treatment System **by the 10th day of the following month** for every month you own the property; **and**

5. Maintain acceptable free chlorine residuals **at all times** in the Bradford Apartments Water Treatment System. The free chlorine residual in the water disinfection system must be at least 0.2 milligrams per liter (mg/l) and not more than 4.0 mg/l; **and**
 6. Comply with all the requirements of Subpart 5-1 of the NYSSC.
-

ENVIRONMENTAL HEALTH DIVISION
<http://www.tompkins-co.org/health/eh>

Ph: (607) 274-6688
Fx: (607) 274-6695

RESOLUTION # 14.1.11 FOR

**Bradford Apartments
Jeremiah Bradford, Owner/Operator
5 Mineah Road, Freeville, NY 13068**

Whereas, operators of public water systems are required to comply with Subpart 5-1 of New York State Sanitary Code (NYSSC); **and**

Whereas, Bradford Apartments is a public water system with twelve service connections; **and**

Whereas, Bradford Apartments violated the following sections of this code:

1. Subpart 5-1.51(b) of the New York State Sanitary Code (NYSSC) for not submitting required total coliform sampling results for the third and fourth quarters of 2013 and the first quarter of 2014.
2. Subpart 5-1.72(c)(1) of the NYSSC for not submitting required monthly operation reports of daily chlorine readings from June 2013 to April 2014.
3. Subpart 5-1.30(a) of the NYSSC for repeatedly not maintaining a free chlorine residual in the water system at the apartments December 4 through December 20, 2013, February 4 through March 4, 2014, May 17 through June 5, 2014, and July 29, 2014, to the present; **and**

Whereas, based upon review of the Findings of Fact and Recommendations of the hearing held on August 5, 2014, presented to the Tompkins County Board of Health by the Hearing Officer, the Board of Health finds that Jeremiah Bradford is in violation of Part 5-1 of the New York State Sanitary Code and Violation; **now therefore be it**

**Resolved, on recommendation of the Tompkins County Board of Health,
That Jeremiah Bradford, Owner/Operator, is ordered to:**

1. Pay a penalty of **\$1500** for these violations, due **October 15, 2014**; **and**
2. Submit total coliform sample test results quarterly for the Bradford Apartments Water Treatment System **by the 10th day of the following month**; **and**
3. Submit completed monthly operation reports of **daily** free chlorine residual readings for Bradford Apartments Water Treatment System **by the 10th day of the following month** for every month you own the property; **and**
4. Maintain acceptable free chlorine residuals **at all times** in the Bradford Apartments Water Treatment System. The free chlorine residual in the water disinfection system must be at least 0.2 milligrams per liter (mg/l) and not more than 4.0 mg/l; **and**
5. Provide a responsible individual to be in charge of the property and who shall be readily available **at all times** while the property is occupied; **and**
6. Comply with all the requirements of Subpart 5-1 of the NYSSC.

This action was adopted by the Tompkins County Board of Health at its regular meeting on August 26, 2014.


Frank Kruppa
Public Health Director


Date

ENVIRONMENTAL HEALTH DIVISION
<http://www.tompkins-co.org/health/eh>

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CASE SUMMARY – FOR RESOLUTION # 14.1.30

**Bradford Apartments
Jeremiah Bradford, Owner/Operator
5 Mineah Road
Freeville, NY 13068**

Compiled on November 2014

Date	Action
11/17/14	Staff went on-site to perform a chlorine check. Chlorine residual was not detected. A Boil Water Notice (BWN) was reposted.
11/12/14	Request for Referral to Collection made by EH for failure to pay \$1500 penalty.
11/10/14	October Monthly Operating Report not submitted as required by BOH Orders #14.1.11.
11/04/14	Penalty payment of \$1500 not submitted as required by October 21, 2014 letter.
10/31/14	Ithaca Housing Authority sent letter notifying Mr. Bradford that Section 8 Housing Quality Standards were not being met and that payments would be suspended until corrected.
10/28/14	Ithaca Housing Authority sent letter notifying Mr. Bradford to provide them with written statement within 24 hours from the Health Department that repairs have been made to correct Boil Water Notice or that Housing Payment Assistance would be terminated.
10/21/14	Notice of Failure to Pay Penalty sent to Mr. Bradford requiring payment by November 4, 2014.
10/20/14	Staff went on-site to perform a chlorine check. Chlorine residual was detected however, residual were not being read (no test kit) or recorded. A Boil Water Notice (BWN) was reposted / BOH orders reissued due to additional compliance items.
10/15/14	Penalty payment of \$1500 not submitted as required by BOH Orders #14.1.11.
10/10/14	3 rd quarterly total coliform sample result and September Monthly Operating Report not submitted as required by BOH Orders #14.1.11.
09/10/14	August Monthly Operating Report not submitted as required by BOH Orders #14.1.11.
09/05/14	Staff went on-site to perform a chlorine check. Chlorine residual was detected however, residual were not being read (no test kit) or recorded. A Boil Water Notice (BWN) was reposted / BOH orders reissued due to additional compliance items.
08/26/14	BOH adopts Resolution #14.1.11 requiring a penalty of \$1500 (due 10/15/14), submit quarterly total coliform sample test results and monthly operating reports by the 10 th of the following month, maintain free chlorine residuals and provide a responsible individual in charge or property who is readily available at all times.
08/20/14	Staff went on-site to perform a chlorine check. No chlorine was detected.
08/11/14	Findings of Fact Report received by TCHD from the Hearing Officer.
08/05/14	Hearing held at the Health Department. Mr. Bradford left shortly after hearing started.
07/29/14	<ul style="list-style-type: none"> - Staff went on-site to perform a chlorine check. No chlorine was detected. A Boil Water Notice (BWN) was posted (also handed to Mr. Bradford). A Boil Water Order (BWO) was mailed to Mr. Bradford. - Chlorine pump was plugged into standard electrical outlet and continually running,

Inclusion Through Diversity

	although pump had lost prime and was not pumping chlorine into water system. Chlorine containers within the mechanical room had no NSF approved labeling for appropriate use for potable water.
07/03/14	Notice of Hearing sent to Mr. Bradford. Hearing scheduled for August 5, 2014.
6/30/14	Mr. Bradford did not contact us; decision made to schedule a hearing.
06/26/14	Mr. Bradford did not attend the office conference. Staff sent email advising him to contact the Division to reschedule the conference by 9:00 am Friday or a hearing would be scheduled.
06/19/14	Staff sent email to Mr. Bradford reminding him of the office conference on June 25, 2014.
06/17/14	Staff sent Notice of Violation with attached stipulation agreement. Notice informed Mr. Bradford of scheduled office conference date of June 25, 2014, to discuss the stipulation agreement.
06/05/14	Staff went on-site for system follow-up. The new maintenance person had cleaned out the water room and established a free chlorine residual for several days. BWO was released as staff determined that an acceptable residual was present. As requested by maintenance person, several blank monthly operating sheets were delivered by EH staff for future use.
05/17/14	<ul style="list-style-type: none"> - Staff went on-site to perform 2014 annual sanitary survey. - There was no free chlorine residual in the water system and a BWO was issued to the owner and BWNs were distributed to the tenants.
05/13/14	Mr. Bradford did not show up for the scheduled sanitary survey.
05/12/14	Staff sent Mr. Bradford an email noting which reports the Division did not receive from him and asked him to present them at the time of the sanitary survey.
05/08/14	Mr. Bradford contacted staff to discuss his violations and to set up appointment for a sanitary survey on May 13, 2014. For the first time Mr. Bradford provided staff with his email.
04/20/14	Reminder card mailed to Mr. Bradford notifying him that his monthly operation report of daily free chlorine residual readings and his 2014 first quarter microbiological sample result were past due. The results and reports were never received.
03/20/14	Reminder card mailed to Mr. Bradford notifying him that his monthly operation report of daily free chlorine residual readings was past due. The results and report were never received.
03/04/14	Staff field visit verified water pressure was restored – BWO released.
02/28/14	Staff called Mr. Bradford – no answer, voice mail full.
02/20/14	Reminder card mailed to Mr. Bradford notifying him that his monthly operation report of daily free chlorine residual readings was past due. The results and report were never received.
02/12/14	Staff called Mr. Bradford – no answer, voice mail full.
02/06/14	<ul style="list-style-type: none"> - Staff contacted Mike Ladue at Section 8 Housing and Kevin Ezell, CEO Town of Dryden to advise them of the situation at the apartments. - Staff called Mr. Bradford – no answer, voice mail full.
02/04/14	Staff field visit in response to complaint. Low pressure noted in distribution system, BWO mailed to Mr. Bradford, BWN issued to the tenants, called Mr. Bradford voicemail full.
01/27/14	2014 Sample Schedule was mailed to Mr. Bradford.
01/20/14	Reminder card mailed to Mr. Bradford notifying him that his monthly operation report of daily free chlorine residual readings and his 2013 fourth quarter microbiological sample result were past due. The results and reports were never received.
12/20/13	<ul style="list-style-type: none"> - Staff mailed 2013 Sanitary Survey – Third and fourth quarter microbiological samples and 5 MOR's noted as not being submitted. - Staff Field visit - Free chlorine residual restored, BWO released. - Reminder card mailed to Mr. Bradford notifying him that his monthly operation report of daily free chlorine residual readings was past due. The results and report were never received.
12/11/13	<ul style="list-style-type: none"> - Staff field visit – no chlorine residual. - Staff contacted Mike Ladue, Section 8 Tenant Relations Assistant, about the situation at

	the apartments since many of the tenants are enrolled in the Section 8 program. Mr. Ladue requested to be informed.
12/04/13	<ul style="list-style-type: none"> - Staff went on-site to perform 2013 annual sanitary survey. - Mr. Bradford stated that the third and fourth quarter microbiological samples and 5 MOR's would be sent. - At this time there was no free chlorine residual in the water system and a BWO was issued to the owner and BWNs were distributed to the tenants.
11/20/13	Reminder card mailed to Mr. Bradford notifying him that his monthly operation report of daily free chlorine residual readings was past due. The results and report were never received.
10/20/13	Reminder card mailed to Mr. Bradford notifying him that his monthly operation report of daily free chlorine residual readings and his 2013 third quarter microbiological sample result were past due. The results and reports were never received.
09/20/13	Reminder card mailed to Mr. Bradford notifying him that his monthly operation report of daily free chlorine residual readings was past due. The results and report were never received.
08/20/13	Reminder card mailed to Mr. Bradford notifying him that his monthly operation report of daily free chlorine residual readings was past due. The results and report were never received.
07/20/13	Reminder card mailed to Mr. Bradford notifying him that his monthly operation report of daily free chlorine residual readings was past due. The results and report were never received.
1-6/2013	<ul style="list-style-type: none"> - Monthly operation reports were received by the Division. - First and second quarter microbiological sample result sheets were received by the Division.
01/25/13	Meeting in office with Mr. Bradford regarding operation of the water system at Bradford Apartments, a 12-unit apartment complex. At this time staff reviewed his requirements for operation of the system including maintaining and submitting monthly operation reports of daily free chlorine residual reading, submission of quarterly microbiological sample results, and maintaining a free chlorine residual in the system. Mr. Bradford was given copy of his 2013 Sample Schedule.